

MICs ORGANIZATIONAL STRUCTURE

MICs INFORMATION TEAM

The MICs Information Team includes:

- Finance
- Health Records
- Systems
- Materials Management

These positions are accountable to the Executive Leader – MICs Finance Coordinator, who is the representative on the MICs Executive Council. The Executive Leader is accountable to the MICs CEO.

MICs PROGRAMS

The MICs Programs Team includes:

- Human Resources
- Employee Health
- Infection Control
- Education

These programs are accountable to the Executive Leader – MICs Human Resource Coordinator, who is the representative on the MICs Executive Council, and also acts as a resource to the teams at the local facilities. The Executive Leader is accountable to the MICs CEO.

MICs SERVICES

The MICs Services Team includes:

- Laboratory
- Clinical Nutrition
- Rehabilitation Services
- Diagnostic Imaging
- Respiratory Therapy
- Diabetes Education
- Ambulance

MICs Program Leaders are accountable to the MICs CEO and coordinate programs in the MICs facilities. Some may have Charge Team Members who report to them. Their representative on the Executive Council is the MICs Services Facilitator who is chosen by the team.

SUPPORT SERVICES TEAM

Support Services Team includes:

- Dietary
- Housekeeping
- Laundry
- Building Services
- JOH&SC and Fire/Disaster

Support Services are accountable to the Executive Leader – Support Services Coordinator, who is the representative on the Executive Council. Some of these services may have local charge people or Program Leader. The Executive Leader is accountable to the MICs CEO.

RESIDENT CARE TEAM

Resident Care Teams are Villa Minto and South Centennial Manor. The Resident Care Coordinators are accountable to the MICs CEO and are responsible for Resident Care. They are the representatives on the Executive Council.

PATIENT CARE TEAM

The Patient Care Team includes:

- OR and Obstetrics (*LMH site only*)
- Medical
- Surgical (*LMH site only*)
- Chronic
- Emergency
- Pharmacy
- Reception/Admin
- Specialty Clinics
- CSR
- Nursing Home (*BMH site only*)

Some of these areas may have local charge people. Their representatives on the Executive Council are the Patient Care Coordinators from each site. The Executive Leader is accountable to the MICs CEO.

TEAM MEMBERS

Team Members are the staff at all facilities.

LOCAL CHARGE TEAM MEMBERS

Local Charge Team Members are responsible for the day-to-day operation of the program and are accountable to their respective Program Leader.

PROGRAM LEADERS

Program Leaders are responsible for programs.

MICs SERVICES FACILITATOR

The MICs Services Facilitator is the representative and liaison for the MICs Services Team on the MICs Executive Council.

COORDINATORS

MICs Coordinators are responsible for a specific team as per the organizational chart. Their role is defined in Policy ADM-050 and in the document "Guidelines for the Role of the Coordinator" which are included in the General Information Section of the MICs General Administration Policy Manual.

EXECUTIVE LEADERS

Executive Leaders are the representatives, who, along with the MICs CEO, comprise the MICs Executive Council.

MICs CEO

The MICs CEO is accountable to the MICs C/P Board for the overall administration of hospitals and long term care facilities.