# **DORLAND & DORLAND**

Chartered Accountant

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P.O. Box 670 113 B Third Street, West COCHRANE, ONTARIO POL 1C0

November 20, 2012

Chair and Members MICs Collaboration & Planning Board

Dear Ladies and Gentlemen:

The following comments are submitted to assist in your review of the financial position of MICs Group of Health Services partnership at March 31, 2012 and results of its operations for the year then ended.

# Statement of Revenue and Expense - (Statement "2")

The surplus for the year (\$10,404) is determined as follows:

Life line program
Under-serviced Area Program – clinics

\$ 2,675 7,729

\$ 10,404

The Partnership also provided the following programs with full cost recovery.

Diabetes program Long Term Care Physiotherapy \$ 307,908 \_89,375

\$ 397,283

Expenses reflected on the Statement of Revenue and Expense include MICs costs which were shared on the formula basis as determined by the Board, and costs for staff which were MICs employees and charged to the hospitals on a direct charge basis.

Hospital Contributions to costs include adjustment to take into account deficit of \$10,769 for Psychogeriatric Nurse activity and surplus of \$5,706 for the Occupational Health and Safety activity.

The breakdown by hospitals of the total contributions is as follows:

	2012	2011
Anson General Hospital Bingham Memorial Hospital	\$ 9,910,240 4,625,733	9,213,968 4,588,052
Lady Minto Hospital at Cochrane	_9,014,755	8,687,189
	\$ 23,550,728	22,489,209

Individual hospital contributions include direct charges for staff referred to above as well as contributions to shared costs.

Individual hospital's contributions to shared costs are determined after deducting amortization of deferred capital contributions, interest income, and management and administration services and other recoveries.

Note that the recoveries are allocated to participating hospitals using the same formula as shared expenses with the exception of amortization of deferred capital contributions which is allocated in the same proportions as the respective hospital's assistance received for the projects is of the total related financial assistance (\$685,212).

# Balance Sheet - (Statement "1")

# Capital Assets (\$423,521)

As referred to in Note 4 to the financial statement, additions to capital assets during the year totalled \$188,257 (2011 - \$282,277).

Costs for acquisition of MICs capital assets are recovered from participating hospitals by the inclusion in shared costs of the related annual depreciation expense, over the time the assets are depreciated, which is generally three years for computers and software.

Where Government or other financial assistance is received towards the cost of capital assets, this is applied to reduce participating hospital's share of costs by netting the amortization of the deferred capital contribution against expenses to be recovered. The amortization is calculated on a straight-line basis over the same period as that used to amortize the acquired capital asset.

# Accrued Benefit Liability Recoverable (\$336,393)

This represents the accrued employee future benefit liability for only those MICs employees for whom expenses are recoverable from participating hospitals in the agreed upon cost sharing proportions.

The liabilities related to those MICs employees whose costs are charged directly to participating hospitals are reflected on their respective balance sheets and disclosed in Note 5 to the financial statement.

# Accounts Payable and Accrued Liabilities (\$3,327,454)

This includes amounts for payroll and other costs for participating hospitals which will ultimately be paid through the MICs bank account as well as MICs related accounts payable and accruals.

# Amounts due to/recoverable from participating hospitals

Amounts by hospital are provided in Note 3 to the financial statement.

As referred to in the Note amounts due to a hospital arise at the end of the year where funds advanced from Ministry of Health, or otherwise deposited in the MICs account on behalf of a particular hospital, exceed that hospital's operating expense (excluding depreciation and employee future benefits) and that hospital's capital expenditures, which have been paid or are payable through the MICs account. Balances are brought forward from year to year.

Amount recoverable represents, for each hospital, the excess of capital expenditures and expenses paid, payable, or accrued by MICs on behalf of that hospital to March 31, 2012, over the amount of cash received from the hospital or on behalf of the hospital (less amounts paid out to the hospital) at March 31, 2012.

# Statement of Changes in Net Assets (Deficit) - (Statement "3")

The accumulated deficit for the partnership at March 31, 2012 was \$13,877 (2011 - \$24,281).

The deficit is allocated by the same formula used to determine each partner's share of expenses in accordance with the partnership agreement.

Respectfully submitted,

JCD\*pdd

J. Clive Dorland C.A.

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# THE MICs GROUP OF HEALTH SERVICES FINANCIAL STATEMENT TO MARCH 31, 2012

DRAFT AS OF Nov 19.12 TO BE USED FOR MANAGEMENT PURPOSES ONLY. ENGAGEMENT IS INCOMPLETE: THIS DRAFT IS SUBJECT TO FINAL REVIEW AND POSSIBLE REVISION NOT TO BE DISTRIBUTED TO THIRD PARTIES.

# **INDEX TO FINANCIAL STATEMENT** for the year ended March 31, 2012

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STATEMENT OF CHANGES IN NET ASSETS (DEFICIT)	"3"
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P.O. Box 670 113 B Third Street, West COCHRANE, ONTARIO POL 1C0

#### INDEPENDENT AUDITOR'S REPORT

TO: The MICs Collaboration & Planning Board, The MICs Group of Health Services

I have audited the accompanying financial statements of The MICs Group of Health Services which comprise the balance sheet as at March 31, 2012 and the statements of revenue and expense, and changes in net assets (deficit) for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and the fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of The MICs Group of Health Services as at March 31, 2012 and the results of its operations and the change in its net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

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CHARTERED ACCOUNTANT Licensed Public Accountant

# BALANCE SHEET

as at March 31, 2012

	ASSETS			
	NEWTON STATE OF		2012	2011
CURRENT				
Cash		\$	4,827,870	3,294,057
Accounts receivable			50,989	65,025
Amounts recoverable from				
participating hospitals (current) (Note 3)			-	446,983
Postulation of Comment Comment Interest, and Very Square Production Co. Vision Comment Sec. Vision Comment			4,878,859	3,806,065
CAPITAL				
Equipment and information systems (Note 4)			423,521	794,336
The contract areas are as a reason of the contract of the cont				
OTHER				
Accrued benefit liability recoverable (Note 5)			336,393	329,600
, isolate a series in management of the series of			-	
		\$	5,638,773	4.930.001
		7		

# LIABILITIES, DEFERRED CONTRIBUTIONS and NET ASSETS (DEFICIT)

# **CURRENT LIABILITIES**

Accounts payable and accrued liabilities (Note 3) Due to participating hospitals (Note 3) Deferred revenue	\$	3,327,454 1,980,161 <u>8,642</u> 5,316,257	3,329,423 1,063,154 <u>52,934</u> 4,445,511
ACCRUED BENEFIT LIABILITY Employee future benefits (Note 5)		336,393	329,600
DEFERRED CONTRIBUTIONS (Note 6)		-	179,171
NET ASSETS (DEFICIT) - Unrestricted		(13,877)	(24,281)
	\$	5,638,773	4,930,001

See accompanying notes.

APPROVED ON BEHALF OF THE BOARD:

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# STATEMENT OF REVENUE AND EXPENSE

for the year ended March 31, 2012

	2012	2011
REVENUE		
Contributions to shared costs and recoveries		
of direct charges from participating hospitals (Note 3) \$	23,550,728	22,489,209
Other		
Amortization of Deferred Capital Contributions	179,171	227,714
Interest	36,351	21,089
Diabetes program	307,908	137,129
Management and administration services	Anna Anna Anna Anna	
- participating hospitals	209,068	100,420
Other recoveries	12,962	7,403
Psychogeriatric nurse program	72,502	90,370
Lifeline program (net)	2,675	3,581
Long Term Care Physiotherapy Program	89,375	106,630
Under serviced Area Program – clinics	324,848	173,763
Occupational Health & Safety	21,380	-
S S S S S S S S S S S S S S S S S S S	24,806,968	23,357,308
EXPENSE		
Salaries and benefits		
Management, and financial administration	1,503,518	1,361,451
Education	96,245	64,533
Human resources	368,112	356,954
Support services	3,219,072	3,177,046
Clinical Nutrition	59,109	31,699
Nursing services	8,607,648	8,142,294
Paramedical	2,475,087	2,423,990
Physiotherapy services	309,559	304,266
Physician Clinics	183,482	108,575
Nursing Homes	5,410,870	5,098,788
Unallocated employee future benefits	311,088	200,724
	22,543,790	21,270,320
Supplies, services and other		
Office, recruiting, sundry	106,987	119,176
Information technology	454,452	418,292
Telephone and data communication	12,968	5,430
Travel	103,055	186,358
Professional and other fees	160,073	248,501
Education	42,820	54,749
Depreciation	559,072	543,009
Occupational Health & Safety	15,674	-
Diabetes program salaries, benefits, services	307,908	137,129
Psychogeriatric Nurse	83,271	90,370
Long Term Care Physiotherapy Program	89,375	106,630
Under-serviced Area Program – clinics	317,119	173,763
1 - 12 - 13	24,796,564	23,353,727
DRAFT AS OF Nov 17.12 TO BE		
SURPLUS FOR THE YEAR AS OF Nov 19.12 TO BE USED FOR MANAGEMENT PURPOSES \$	10,404	3,581
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See accompanying notes DRAFT IS SUBJECT TO

FINAL REVIEW AND POSSIBLE REVISION NOT TO BE DISTRIBU Charlered Accountant THIRD PARTIES.

STATEMENT "3"

# THE MICs GROUP OF HEALTH SERVICES

# STATEMENT OF CHANGES IN NET ASSETS (DEFICIT)

for the year ended March 31, 2012

	2012					
		Bingham Memorial Hospital	Anson General <u>Hospital</u>	Lady Minto <u>Hospital</u>	_Total	2011 <u>Total</u>
Balance beginning of year	\$	(6,313)	(8,984)	(8,984)	(24,281)	(27,862)
Surplus for year		2,706	3,849	3,849	10,404	3,581
Balance end of year	\$	(3,607)	<u>(5,135</u> )	<u>(5,135</u> )	(13,877)	(24,281)

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See accompanying notes.

THIRD PARTIES.

# NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

#### 1.MICs PARTNERSHIP

The MICs Group of Health Services partnership was established to increase opportunities for collaboration between its member hospitals in the sharing of costs and provision of health services. The present participating hospitals are Bingham Memorial Hospital, Anson General Hospital, and The Lady Minto Hospital at Cochrane. Other than direct charges for specified salaries and benefits at actual cost, share of costs to participating hospitals is determined by a formula agreed to by the Board on a cost – recovery basis. MICs is a non-profit organization not subject to income tax.

# 2.SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

Contributions from participating hospitals are recognized as revenue as related expenses are incurred.

Capital assets are recorded at cost and amortized on a straight-line basis over their estimated useful lives. In the year of acquisition, amortization expense is calculated proportionate to the period of time during the year that the asset was held and in use.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Contributions restricted for the purchases of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related capital assets.

Compensation expense is accrued for all employees as entitlement to these payments is earned, in accordance with benefit plans.

#### **USE OF ESTIMATES**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenditure during the reporting period. Actual results may vary from current estimates. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known.

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# NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

# 3. AMOUNTS RECOVERABLE, ACCOUNTS PAYABLE AND ACCRUED LIABILITIES (CURRENT)

In addition to sharing of particular costs through the partnership, accounts payable and payroll for the participating hospitals are processed through the MICs bank account. Accounts payable and accrued liabilities reflected on the MICs Balance Sheet \$3,327,474(2011 - \$3,329,423) include amounts to be paid by MICs on behalf of the hospitals. Considering the number of transactions involved, it is not considered practical to identify the amounts by hospital.

Amounts recoverable from participating hospitals (current) represent the corresponding amounts to be recovered from the participating hospitals, including those amounts for respective share of MICs costs.

Amounts due to participating hospitals represents the excess of amounts advanced to MICs by or on behalf of the hospitals, over the hospitals' share of MICs costs and amounts paid or to be paid by MICs on behalf of the hospital.

Amounts recoverable from participating hospitals (current)	2012	2011
Bingham Memorial Hospital Lady Minto Hospital at Cochrane	\$	123,039 <u>323,944</u>
	\$ 	446,983
Amounts due to participating hospitals (current)		
Anson General Hospital	\$ 1,302,458	1,063,154
Bingham Memorial Hospital	398,865	
Lady Minto Hospital at Cochrane	278,838	
	1,980,161	1,063,154

Balances due to/from participating hospitals bear no interest.

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THIRD PARTIES.

Contributions and recovery of direct charges to participating hospitals are as follows:

	2012	2011
Anson General Hospital Bingham Memorial Hospital Lady Minto Hospital at Cochrane  DRAFT AS OF Nor 19:12—10 BE	\$ 9,910,240 4,625,733 9,014,755	9,213,968 4,588,052 8,687,189
USED FOR MANAGEMENT PURPOSES ONLY. ENGAGEMENT IS INCOMPLETE: THIS DRAFT IS SUBJECT TO	\$ 23,550,728	22,489,209

#### NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

#### 4. CAPITAL ASSETS

		2012		2011
Α.	Cost	Accumulated Amortization	Net	Net
Telephone system Information systems network hardware, software, office and	\$ 552,679	522,129	30,550	64,915
sundry equipment	2,528,638	2,135,667	392,971	729,421
	\$ 3,081,317	2,657,796	423,521	794,336

Information systems network hardware and software is generally considered to have an estimated useful life of three years. Telephone system and other equipment is considered to have an estimated useful life of five years.

During the year ended March 31, 2012, the partnership acquired capital assets costing \$188,257(2011 - \$282,277). This was financed through advances from participating hospitals, or included in Accounts Payable and Accrued Liabilities.

In 2007/08 the Partnership began a major information system implementation to allow participation in the regional NEON information systems network on behalf of the three MICs partners. The capital cost of the software licences, contribution to hardware and implementation to March 31, 2012 was \$1,327,078. Government assistance to the participating MICs hospitals in total towards the cost was \$685,212, leaving the balance to be borne by the hospitals. The capital cost of the system and the related accrued Government assistance are reflected on the financial statement of the partnership. The respective hospital's share of cost after applying government assistance is recognized as the capital cost of the system and the related government assistance are amortized.

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#### NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

#### 5. EMPLOYEE FUTURE BENEFITS

The MICs Group of Health Services and participating hospitals, provide extended health care, dental and life insurance benefits to substantially all employees. The accrued benefit obligation and accrued benefit liability related to employees of MICs and participating hospitals is determined by actuarial calculations in aggregate for all employees. Expenses are allocated to respective facilities according to where services are provided by the respective employee.

The latest actuarial valuation was dated May 28, 2012 for the fiscal year ending March 31, 2012. Prior year amounts were determined by extrapolating figures from the previous valuation dated June, 2010 for fiscal year ending March 31, 2010 along with particular estimates.

The "Accrued Benefit Liability" and corresponding "Accrued Benefit Liability Recoverable" reflected on the MICs Balance Sheet relates only to those MICs employees whose costs are shared according to the predetermined cost sharing formula. The liabilities related to those MICs employees whose costs are charged directly to participating facilities are reflected on the balance sheets of the respective hospitals.

The amounts of those liabilities are as follows:

	2012	2011
Anson General Hospital Bingham Memorial Hospital Lady Minto Hospital at Cochrane	\$ 1,066,470 510,568 1,245,964	969,512 485,766 1, 130,221
	\$ 2,823,002	2,585,499

Experience gains and losses are amortized as follows:

Net gains or losses are combined with the unamortized balance of previous gains or losses, and the portion of the total that exceeds 10% of the accrued benefit liability is amortized over the remaining estimated service period of active employees (11 years). Actuarial gain determined in 2012 valuation for employees whose costs are shared on the pre-determined formula was \$80,927.

The MICs accrued benefit liability related to post-retirement benefit plans for the above-referenced employees and its proportionate share of accrued benefit liability on the balance sheet at March 31, 2012 is determined as follows:

		2012	2011
Balance at beginning of year	\$	329,600	296,000
Additional benefit expense TAS OF Nov 19.12  Balance of accrued benefit liability at end of year USED FOR MANAGEMENT PURP ONLY. ENGAGEMENT IS INCOM THIS DRAFT IS SUBJECT TO FINAL REVIEW AND POSSIBLE F NOT TO BE DISTRIBUTED CHARGE ACCOUNTHIRD PARTIES.	REVISION		33,600 329,600

2012

2011

#### THE MICs GROUP OF HEALTH SERVICES

#### NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

# 5. EMPLOYEE FUTURE BENEFITS (continued)

The measurement date used to determine the accrued benefit obligation is March 31, 2012.

The accrued benefit liability is reconciled with the accrued benefit obligation is as follows: Accrued benefit obligation at end of year as determined by actuarial valuation

\$ 258,666 302,800 Add: Unamortized amounts at end of year 107,727 26,800 Actuarial experience gain

Accrued employee benefit liability at end of year 366,393 329,600

The significant actuarial assumptions adopted in estimating the accrued benefit liability are as follows:

	2012	2011
Discount Rate	3.9%per annum	5.5 % per annum
Dental benefits cost escalation Medical benefits cost escalation	4.0 % per annum	4.0 % per annum
extended health care	8.0 % decreasing linearly each year to 4.5% per annum after 6 years	7.4% decreasing linearly each year to rate of 4.5% per annum after 5 years

Amounts of accrued benefit liability recoverable from the participating Hospitals in the cost-sharing proportions as agreed to by the participating Hospitals are as follows:

	%	2012	2011	
Anson General Hospital Bingham Memorial Hospital Lady Minto Hospital at Cochrane	37 26 37	\$ 135,565 95,263 135,565	121,952 85,696 121,952	
	100	\$ <u>366,393</u> <b>DRAFT</b> AS OF N	329,600 Or 19.12 TO	O BE

The total amount recoverable is reflected on the balance sheet under "Other Assets MANAGEMENT PURPOSES ONLY, ENGAGEMENT IS INCOMPLETE: THIS DRAFT IS SUBJECT TO FINAL REVIEW AND POSSIBLE REVISION NOT TO BE DISTRIBUTED TO THIRD PARTIES.

# NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

#### 6. DEFERRED CONTRIBUTIONS

#### CAPITAL

Deferred capital contributions related to capital assets represent the unamortized amounts of contributions receivable or received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	2012	2011	
FedNor IT System Northern Ontario Heritage Fund Less amounts amortized to revenue	\$ 685,212 200,000 (885,212)	685,212 200,000 ( <u>706,041</u> )	
Balance, end of year	\$	<u>179,171</u>	

#### 7. DIABETES PROGRAM

The Partnership operates the diabetes program under agreement with the Northern Diabetes Health Network Corporation. Funding is limited to a budgeted ceiling amount.

#### 8. PENSION PLAN

Substantially all of the employees of the Partnership are eligible to be members of the Hospitals of Ontario Pension, which is a multi-employer final average pay contributory pension plan. Employer contributions made to the plan during the year by the Partnership amounted to \$1,316,189 (2011 - \$1,307,863). These amounts are included in employee benefits expense.

#### 9. FINANCIAL INSTRUMENTS

Unless otherwise indicated, the carrying value of financial instruments approximates their fair value due to the generally short-term maturities of these instruments.

### 10. CONTINGENT LIABILITY

The MIC's Group of Health Services is part of a collective group of employers participating in the process of formulating a central pay equity plan for a particular employee group. The possible ultimate liability arising to MICs on completion of the plan is not determinable.

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#### NOTES TO FINANCIAL STATEMENT

for the year ended March 31, 2012

#### 11. CASH FLOW STATEMENT

A cash flow statement has not been prepared as the required information is readily apparent from the other financial statements or adequately disclosed in the notes to the financial statements.

#### 12. INFORMATION SYSTEM SUPPORT SERVICES

As participants in the regional NEON information systems network (Note 4) the MICs Group of Health Services is required to pay monthly fees for on-going systems support on behalf of the MICs partners. During the 2011/12 year, the Group paid \$226,092 in total for such fees (2010/11 - \$226,092). Fees are determined on a cost-recovery basis and are subject to annual review and possible adjustment to reflect inflationary and other operational increases or decreases. Fee rates are also subject to negotiated changes which may arise to reflect changes to the shared information system.

During the year, MICs paid \$117,922 for additional ongoing information system support services (2011 – \$84,201)

# 13. COMPARATIVE FIGURES

Particular comparative figures have been restated to conform with current presentation.

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