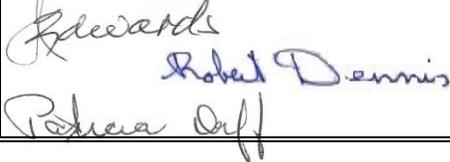


MICs GROUP OF HEALTH SERVICES... MICs Board of Directors 	TOPIC: In Camera Meetings	NUMBER: GOV-014
	CATEGORY: Board of Directors	DATE: June 26, 2015
	DEPARTMENT: Governance	REVISED DATE: September 10 th , 2015 January 13 th , 2016
	AUTHORITY: MICs Board Chairs	
	APPROVED SIGNATURES: 	LAST DATE REVIEWED: January 19 th , 2016

IN CAMERA MEETINGS

INTRODUCTION

At meetings of the MICs Board of Directors, a separate agenda with select items deemed confidential will be addressed *in camera* in order to protect the privacy of individuals and/or business interests of the MICs Group of Health Services.

POLICY

- The agenda and any other supporting materials shared at *in camera* sessions shall be marked confidential and handled in such a manner that respects the confidential nature of the material.
- Minutes and supporting materials of the *in camera* meeting will be documented, clearly marked confidential and kept separate from minutes of the regular meeting in a secure locked file. This information will not be subject to public disclosure.
- The Board will determine what information will be made public; only then will confidential information be disclosed either in an open meeting of the Board or to the public.
- When preparing the agenda, the Board Chairs, in consultation with the CEO, will determine those items of business that should be held *in camera*.
- Approval of the minutes of any closed session shall be obtained at a subsequent closed meeting.
- Items of business that may be discussed *in camera* will include, but are not limited to:
 - labor relations or employee negotiations
 - personal matters relating to an identifiable employee, patient, professional staff member or Director of the Corporation
 - matters that, in the opinion of the majority of directors, the disclosure of which might be prejudicial to an individual or to the best interests of the Corporation
 - professional staff appointments, re-appointments and changes in privileges
 - litigation or potential litigation matters
 - the security and acquisition of the property of the Corporation
 - information that could threaten the safety or health of an individual
 - information where disclosure could reasonably be expected to harm the financial, security or system interests of MICs
 - Board motion is required to move into, and to rise from, an in camera session.