

Minutes of the Meeting of the MICs Board of Directors
Wednesday, June 20th, 2018 – 1900 Hours
The Pavilion, Cochrane – (LMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Patrick Britton - Chair
x	Danielle Delaurier - Vice-Chair
x	Stan Denault - Treasurer
x	Stéphanie Giguère - Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Bob Dennis - Chair
x	Irma Clarke - Vice-Chair
x	Roy Onlock - Treasurer
regrets	Doug Bender - Municipal Representative
LADY MINTO HOSPITAL	
x	Patricia Dorff - Chair
x	Gilles Chartrand - Vice-Chair
x	Julie Papineau - Treasurer
x	Renelle Bélisle - Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain - MICs Chief Executive Officer
x	Isabelle Boucher - MICs Chief Nursing Officer / Executive Leader of Clinical Services
x	Dr. Stephen Chiang – MICs Chief of Staff
regrets	Dr. Joey Tremblay – MICs President of Medical Staff
GUESTS	
x	Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer / Executive Leader of Corporate Services
x	Murray Podrucky – Delegation

1. Call to Order & Chair’s Remarks

P. Dorff opened the meeting with a welcome. She then asked for declarations of conflict. No conflicts were declared.

2. Approval of the Board Meeting Agenda

The agenda was reviewed. 11.4 will be deferred as the report is not yet completed.

Motion:

Moved by: P. Britton

Seconded by: B. Dennis

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3. Trustee Education / Presentations

3.1 Murray Podrucky brought forward his concerns regarding the construction of the new South Centennial Manor

- Mr. Podrucky spent about sixteen years visiting his father at the manor
 - His father occupied three different rooms, each having varying degrees of sunlight; there is very little sunlight in the rooms facing north and sunlight is a key factor in a person's mental environment
 - His key concern is that the new plans have the resident rooms facing north which is not the best environment for them
 - He is asking that the board consider changing the plans so that the Residents' rooms are located in the southern side of the building
 - His father spent his last years in the north facing room and it was dark all the time
 - He suggests that the service wing be used for resident rooms instead as it faces south
 - Mr. Podrucky asks that he be kept updated with any changes to the plans
- 3.2 Advanced Board Program for the Health Care Sector Report – B. Dennis
- The report which was provided for information highlighted some key elements of the conference, some of which could be implemented at MICs
 - BMH Board Chair's recommendations will be discussed at the next Board Ad Hoc Committee meeting
- 3.3 Advanced Board Program for the Health Care Sector Report – I. Clarke
- The report was provided for information

4. Approval of Minutes

- 4.1 Minutes of the MICs Board of Directors meeting held May 23rd, 2018 were provided for information.

Motion:

Moved by: R. Bélisle

Seconded by: R. Papineau

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held May 23rd, 2018 as presented.

Carried.

5. Follow-up Items

- 5.1 The 2017-2018 Board Work Plan was reviewed
- We are on track with the work plan.

6. MICs Finance

- 6.1 G. Waghorn provided a brief overview of the capital budgets for each site.
- Budgets include equipment and building renovations that meet capital criteria
 - Information comes from the program team leaders
 - BMH: requesting \$339,442.68 in high priority items for capital equipment; funding shortfall of \$93,563.68; total building and maintenance requesting \$490,000; funding shortfall of \$113,354 from capital reserves
 - AGH: requesting \$318,527 for high priority items; funding shortfall of \$15,094; total building upgrade costs \$1,333,000; funding shortfall of \$499,705 from capital reserves

- SCM: requesting \$20,866.65 for high priority items; fully funded; remainder potentially available for emergency items
- LMH: requesting \$318,373; fully funded; remainder potentially available for emergency items; total building cost of \$3,080,000; funding shortfall of \$1,510,714
- VM: requesting \$27,286.57; fully funded; remainder potentially available for emergency items
- IT: total technology capital budget requesting \$186,000

Motion: Approval of the 2018-2019 Capital Budgets

Moved by: J. Papineau

Seconded by: D. Delaurier

Be it resolved,

THAT the MICs Board of Directors approve the Capital and IT Budgets for the fiscal year 2018-2019 as recommended by the MICs Audit and Finance Committee in the amounts as presented.

Carried.

7. Site Business

7.1 Anson General Hospital

- French Language Services Report
- Document was provided for information

7.2 Bingham Memorial Hospital

- French Language Services Report
- Document was provided for information

7.3 Lady Minto Hospital

- French Language Services Report was provided for information
- Tender for Roof Replacement
 - Roof replacement is a high priority item in capital budget
 - Applied for Exceptional Circumstance Funding under HIRF program
 - If ECF funding is denied, project will have to be funded from capital reserves
 - Project has been tendered; recommending Flynn Canada be awarded the project

Moved by: G. Chartrand

Seconded by: R. Bélisle

Be it resolved,

THAT the MICs Board of Directors approve the selection of Flynn Canada to replace the roof of the Lady Minto Hospital in the amount of \$1,222,300 plus HST as presented.

Carried.

8. Partnership Business

8.1 May Board Effectiveness Survey Results

- 13 out of 13 surveys were submitted.

8.2 Online June Board Effectiveness Survey

- The survey was emailed via Survey Monkey.

8.3 Election of Officers of the Board of Directors

- P. Dorff called on the CEO to begin the nomination process

ELECTION OF BINGHAM MEMORIAL HOSPITAL CHAIR

- Nomination of B. Dennis was moved by Irma, seconded by Roy.
- No further nominations were presented.
- B. Dennis agreed to let his name stand.
- B. Dennis was then declared Chair for the 2018/2019 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF BINGHAM MEMORIAL HOSPITAL VICE-CHAIR

- Nomination of I. Clarke was moved by Roy, seconded by Bob.
- No further nominations were presented.
- I. Clarke agreed to let her name stand.
- I. Clarke was then declared Vice-Chair for the 2018/2019 fiscal year.

ELECTION OF BINGHAM MEMORIAL HOSPITAL TREASURER

- Nomination of R. Onlock was moved by Irma, seconded by Bob.
- No further nominations were presented.
- R. Onlock agreed to let his name stand.
- R. Onlock was then declared Treasurer for the 2018/2019 fiscal year.

ELECTION OF ANSON GENERAL HOSPITAL CHAIR

- Nomination of P. Britton was moved by Stéphanie, seconded by Danielle.
- No further nominations were presented.
- P. Britton agreed to let his name stand.
- P. Britton was then declared Chair for the 2018/2019 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF ANSON GENERAL HOSPITAL VICE-CHAIR

- Nomination of D. Delaurier was moved by Stan, seconded by Stéphanie.
- No further nominations were presented.
- D. Delaurier agreed to let her name stand.
- D. Delaurier was then declared Vice-Chair for the 2018/2019 fiscal year.

ELECTION OF ANSON GENERAL HOSPITAL TREASURER

- Nomination of S. Denault was moved by Danielle, seconded by Stéphanie.
- No further nominations were presented.
- S. Denault agreed to let his name stand.
- S. Denault was then declared Treasurer for the 2018/2019 fiscal year.

ELECTION OF LADY MINTO HOSPITAL CHAIR

- Nomination of P. Dorff was moved by Gilles, seconded by Renelle.
- No further nominations were presented.

- P. Dorff agreed to let her name stand.
- P. Dorff was then declared Chair for the 2018/2019 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF LADY MINTO HOSPITAL VICE-CHAIR

- Nomination of Gilles Chartrand was moved by Renelle, seconded by Julie.
- No further nominations were presented.
- G. Chartrand agreed to let his name stand.
- G. Chartrand was then declared Vice-Chair for the 2018/2019 fiscal year.

ELECTION OF LADY MINTO HOSPITAL TREASURER

- Nomination of J. Papineau was moved by Gilles, seconded by Renelle.
- No further nominations were presented.
- J. Papineau agreed to let her name stand.
- J. Papineau was then declared Treasurer for the 2018/2019 fiscal year.

8.4 Signing of the Directors' Declaration

- Each board member was asked to sign the declaration and return it to the EA

9. MICs News

- The June MICs newsletter was provided for information

10. Next Meeting Date

- Wednesday, September 19th, 2018 at 6:00 p.m. (BMH Lead Site)

11. In-Camera

11.1 Motion to go in-camera

Moved by: R. Bélisle

Seconded by: G. Chartrand

11.2 Discussion regarding board attendance

11.3 Discussion regarding physician privileges

11.4 Discussion regarding Chief of Staff's performance appraisal: deferred

11.5 Motion to go out of in-camera

Moved by: I. Clarke

Seconded by: P. Britton

12. Motions:

- Approval of physician privileges

Moved by: J. Papineau

Seconded by: R. Onlock

Be it resolved,

THAT the MICs Board of Directors approve Dr. Jessica Kwapis' hospital privileges as a Surgical Assistant in the locum tenens category and Dr. James MacTavish in the locum tenens category as presented.

Carried.

13. Adjournment

- There being no further business, the meeting adjourned at 8:07 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO