

Minutes of the Meeting of the MICs Board of Directors
Wednesday, February 24, 2021 – 18h00
Via Zoom (AGH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
regrets	Ann Zsigmond
x	Bill Allan – Treasurer
regrets	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Bob Dennis – Chair
x	Oswald Silverson – Vice-Chair
	Vacant – Treasurer
x	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
regrets	Desmond O’Connor – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (D. Delaurier)

1.1 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (D. Delaurier)

The agenda was reviewed.

Motion:

Moved by: J. Gibson

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations

- A ONE presentation was made prior to the board meeting
- The board requests more financial information such as a cost breakdown

4.0 Approval of Minutes (D. Delaurier)

- 4.1 Minutes of the MICs Board of Directors meeting held January 27, 2021 were provided for information.

Motion:

Moved by: B. Allan

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held January 27, 2021 as presented.

Carried.

5.0 Follow-Up Items

- 5.1 Review of the 2020-2021 Board Work Plan
- The Board Work Plan was reviewed for the month of February.
 - The Nominating Committee met on Feb. 17th to review board recruitment needs
 - The Ad Hoc Committee met on Feb. 9th to review the policies and by-laws; no amendments were recommended.
 - The GCE Self-Assessment Action Plan will be emailed to the board members for their input.

6.0 MICs Finance

- 6.1 December 2020 Operating Statements – G. Waghorn
- Chief Financial Officer gave a detailed update of the financial statements for all sites

BMH

- Operating surplus \$161,513
- Operating Margin 2.47%
- Balance Sheet Current Ratio = 17.51; high because of the receivable from MICs to BMH
- Equipment Capital - \$152,073 spent to December; budget \$308,635
- Building Capital - \$590,909 spent to December; budget \$1,265,000

AGH/SCM

- Operating Surplus \$127,028
- Operating Margin 1.66%
- SCM Operating Surplus \$53,861; over \$1,000,000 in COVID-related funding received which is improving the bottom line
- Unsure what reconciliation process will occur for this funding; there may be a future financial adjustment related to this
- Balance Sheet Current Ratio = -.32; improving – correlates to surplus position
- Equipment Capital - \$280,708 spent to December; budget \$432,829
- Building Capital - \$1,247,259 spent to December; budget \$2,011,432

LMH

- Operating Surplus \$48,149
- Operating Margin .41%
- Balance Sheet Current Ratio = 8.89; high because LMH investments are in MICs portfolio therefore their receivable from MICs is high, driving up the current ratio
- Villa Minto – breakeven; has received over \$450,000 in COVID-related revenue

which is improving the bottom line

- Equipment Capital - \$160,583 spent to December; \$582,800 in budget
- Building Capital - \$1,056,744 spent to December; budget \$1,490,000

Motion to approve December 2020 Operating Statements

Moved by: O. Silverson

Seconded by: J. Gibson

Be it resolved,

THAT, the MICs Board of Directors approve the December 2020 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

7.0 Presentations/Reports (D. Delaurier)

7.1 Chief Executive Officer Report: (P. Chatelain)

- The report was provided for information.
- The CEO provided the following overview:
- COVID-19 update:
 - ✓ Villa Minto is currently in a COVID outbreak as of last week.
 - ✓ Working closely with the Porcupine Health Unit on the vaccine roll out. The LTC residents are expecting their second dose by the end of February. We have consent from our team members who will be also receiving the vaccine when it becomes available.
 - ✓ Working on surge planning at a provincial and regional level in preparation to accept transfers from neighboring hospitals.
 - ✓ Antigen testing kits have arrived; requires extra staffing
 - ✓ We continue to run and staff three Testing centers; 2 days per week in Cochrane and in Iroquois Falls, and 1 day in Matheson.
 - ✓ Working with Ontario Health North on regional planning including developing a Mobile Enhancing Support Team (MEST); providing education and communication to our physicians, team members and community members.
 - ✓ Daily searching and procuring Personal Protective Equipment, including the purchasing of the Antigen Testing equipment for our LTC homes as per Directive 3.
- We are still waiting on the next steps from the Ministry on our SCM 96-bed application.
- The Physician Recruitment and Retention committee and sub-committees continue to meet.
- The ONE Initiative (Expanse) workshops continued in February. The planning timeline calls for the signing of the Memorandum of Understanding in April 2021.
- Our capital projects have now resumed after the lockdown, including awarding the Chiller project at AGH.
- Received notification that BMH will be receiving a grant from the Royal Canadian Legion Branch 70
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO reported on the following items:
 - There was a decrease in total ER visits for Q2 at all sites from last year

- A graph depicting CTAS levels 4&5 was provided for information; the majority of ER cases were at level 4 which is considered non-urgent
- The provincial target for the length of time low-urgency patients (e.g. sore throat or vomiting), as assessed by the emergency department, spent in emergency and were not admitted to hospital (sent home or to another facility such as long-term care) is 4 hours. On average, the MICs hospitals were below the provincial average.
- The provincial target for the length of time high-urgency patients (e.g. severe allergic reaction or overdose), as assessed by the emergency department, spent in emergency and were not admitted to hospital (sent home or to another facility such as long-term care) is 8 hours. On average, MICs hospitals were within the acceptable range.
- The provincial target for the length of time patients spent in the emergency department, and were then admitted to hospital (includes any time a patient may have waited in the emergency department for a bed to be available in the hospital) is 8 hours. On average, the MICs hospitals were over the provincial average.
- Nursing recruitment and retention; AGH nurses are mostly junior as more senior nurses are retiring; working on strategies to support them
- We have a pharmacy student who has finished his placement; offered him employment once he graduates; will be getting a second student in May
- Board will need to work on the accreditation self-assessment survey soon
- QIP – HQO has not provided any direction; everything remains status quo
- Board members were invited to ask questions.

8.0 Medical Staff (Dr. S. Tremblay)

8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
 - Recruitment committee met on Feb. 10th; a smaller regional committee was created; this ensures that all entities are represented
 - Discussed funding to hire a recruiter
 - Discussed the need for more locums as COVID is preventing some of our locums from travelling to our communities
 - Dr. Chiang applied for locums through the EDLP which is to be used only for emergencies; these physicians have full-time commitments in other hospitals

8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting held January 20, 2021 were provided for information.

9.0 LHIN / MOHLTC Business (P. Chatelain)

9.1 N/A

10.0 MICs Quality Committee (I. Boucher)

10.1 N/A

11.0 Site Business (D. Delaurier)

11.1 Anson General Hospital:

- Approval of COVID Capital Item
- Requesting a LUCAS device (CPR apparatus) for the ER department
- This device is a chest compressor that is applied to the patient who needs CPR compressions. It frees up the hands of health care providers in the event of a

protected code blue on possible/suspected COVID patients. EMS currently utilizes these devices and would apply them if transporting a patient with no vital signs. As we have limited staff at some sites and on night shifts, this would be a huge asset to the team and enhance the care they are providing.

Motion to approve

Moved by: B. Allan

Seconded by: D. Delaurier

Be it resolved,

THAT the AGH Board of Directors approve the purchase of a LUCAS device in the amount of \$17K as presented

Carried.

11.2 Bingham Memorial Hospital:

- Approval of COVID Capital Items

Motion to approve the purchase of a LUCAS device

Moved by: J. Gibson

Seconded by: O. Silverson

Be it resolved,

THAT the BMH Board of Directors approve the purchase of a LUCAS device in the amount of no more than \$17K as presented

Carried.

- Approval of a T60 Monnal Ventilator
- This unit has the ability to convert to a Bipap unit and is transportable. The COVID guidelines have changed and now include the use of Bipap in certain conditions. Our current Bipap is not portable and can't be transported in an ambulance.

Motion to approve a T60 Monnal Ventilator

Moved by: B. Dennis

Seconded by: J. Gibson

Be it resolved,

THAT the BMH Board of Directors approve the purchase of a Monnal ventilator in the amount of no more than \$30K as presented

Carried.

11.3 Lady Minto Hospital:

- Approval of COVID Capital Item

Motion to approve the purchase of a LUCAS device

Moved by: P. Dorff

Seconded by:

Be it resolved,

THAT the LMH Board of Directors approve the purchase of a LUCAS device in the amount of no more than \$17K

Carried.

12.0 Partnership Business (Bob Dennis)

- 12.1 January 2021 Board Effectiveness Survey Results
- 12 out of 12 surveys were submitted.
- 12.2 February Board Effectiveness Survey
- The survey was emailed to the board members following the meeting.
- 12.3 Review of the Q3 Strategic Plan – P. Chatelain
- The Performance Measures were provided for information.
 - Some revisions were made based on feedback received from the Strategic Planning Committee members

13.0 In Camera

- 13.1 Motion to go in camera
- Moved by: P. Dorff
Seconded by: B. Allan
- 13.2 Discussion of physician privileges
- 13.3 Motion to go out of in-camera
- Moved by: B. Dennis
Seconded by: J. Gibson
- 13.4 Approval of physician privileges

THAT the MICs Board of Directors approve the appointments of Dr. Karalyn Church, Dr. Terrence May, Dr. Christopher Mercer, Dr. William Milne, Dr. Victor Ng, Dr. Abhimanyu Sethi, Dr. Lucas Spicer and Dr. Daryl Brain as locum tenens in the Emergency Department

Moved by: B. Allan
Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for the aforementioned physicians as recommended by the MICs Chief of Staff as presented.

Carried.

THAT the MICs Board of Directors approve the appointment of Dr. Faiz Tuma as locum tenens in the General Surgery Program as recommended by the MICs Chief of Staff as presented

Moved by: B. Dennis
Seconded by: J. Gibson

Carried.

14.0 MICs News (D. Delaurier)

- February 2021 MICs Newsletters were provided for information.

15.0 Next Meeting Date (D. Delaurier)

- Wednesday, March 24, 2021 at 6:00 p.m. (LMH Lead Site) via videoconference

16.0 Upcoming Meeting Dates

- As per agenda.

17.0 Adjournment (D. Delaurier)

- There being no further business, the meeting adjourned at 7:50 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO