

M I N U T E S
MICs Annual General Meeting
Thursday, June 25, 2020 – 1800 Hours
Via Zoom

| ANSON GENERAL HOSPITAL | |
|--------------------------------------|---|
| x | Danielle Delaurier – Chair |
| x | Ann Zsigmond – Vice-Chair |
| x | Stan Denault – Treasurer |
| x | Darcy Cybolsky – Municipal Representative |
| BINGHAM MEMORIAL HOSPITAL | |
| x | Bob Dennis – Chair |
| x | Irma Clarke – Vice-Chair |
| R | Roy Onlock – Treasurer |
| R | Jenny Gibson – Municipal Representative |
| LADY MINTO HOSPITAL | |
| x | Patricia Dorff – Chair |
| R | Ken Graham – Vice-Chair |
| | Vacant – Treasurer |
| x | Desmond O’Connor – Municipal Representative |
| MICs GROUP OF HEALTH SERVICES | |
| x | Paul Chatelain – MICs Chief Executive Officer |
| x | Isabelle Boucher – MICs Chief Nursing Officer / Executive Leader of Clinical Services |
| R | Dr. Joey Tremblay – MICs Chief of Staff |
| x | Dr. Auri Bruno-Petrina – MICs President of Medical Staff |
| GUESTS | |
| x | Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>) |
| x | Gail Waghorn – MICs Chief Financial Officer / Executive Leader of Corporate Services |
| x | Chad Lauzon – Auditor for the MICs Group of Health Services |
| x | Joyce Rickard – Director of Care / Executive Leader of Long-Term Care |
| x | Bill Allan – AGH Board Candidate |
| x | Oswald Silverson – BMH Board Candidate |

1. CALL TO ORDER

- B. Dennis called the meeting to order

2. WELCOMING REMARKS OF THE CHAIR

- B. Dennis welcomed everyone and thanked them for coming out. He went on to state some housekeeping items.

3. CONFIRMATION OF QUORUM

- It was recorded that there was a quorum.

4. NOTICE OF MEETING

- As per Article 3.3 of the Corporate By-Laws, notice of the Annual meeting was published in the Cochrane Times-Post and the Enterprise on June 11 and June 18, 2020 and posted on the MICs website on June 19, 2020.
- In addition, notices were e-mailed to all of the Corporate Members on May 28, 2020.
- Therefore we have satisfied the notice requirements for the Annual Meeting of the Corporation as required in the By-laws.

5. INTRODUCTION OF BOARD MEMBERS

- The chair asked the members in attendance to introduce themselves.
- The chair invited Paul Chatelain to introduce Joyce Rickard, Director of Care/Executive Lead of Long-Term Care for the MICs Group of Health Services.

6. PRESENTATION

- Paul introduced Joyce Rickard, MICs Director of Care to make a presentation on how the pandemic impacted South Centennial Manor and the lessons learned from it.

7. MINUTES OF PREVIOUS MEETING

- 7.1 Minutes of the MICs Corporation meeting held June 26, 2019 were provided for information.

Chair asked if there were any errors or omissions.

Hearing none, the Motion was declared.

THAT the MICs Board of Directors approve the minutes of the Corporation meeting held June 26, 2019 as presented.

8. BUSINESS ARISING FROM MINUTES

- There were no items of business arising from last year's Annual meeting.

9. REPORTS OF THE CHAIRS

- The Chairs' reports were provided in the Annual Report.

10. REPORT OF THE CHIEF EXECUTIVE OFFICER

- The CEO Report was provided in the Annual Report.
- Paul addressed the assembly and highlighted the key achievements of the last fiscal year.

- COVID-19 did not really affect us until late March and we realized many great accomplishments over the course of the 2019-2020 fiscal year which is summarized in the Annual Report
- Last year we welcomed Ken Graham to the Lady Minto Hospital Board of Directors and Dr. Tremblay as the MICs Chief of Staff
- We now have a solid and experienced Executive Team with the addition of Joyce Rickard as MICs Director of Care
- We completed our second year of our strategic plan 2022; our focus has been on person-centered care, specifically seniors, patients and staff; we still have a lot of work to do; the strategic plan was put on pause in the past few months due to COVID
- We partnered with the three municipalities last year to develop a physician recruitment strategy
- We continue to strengthen our working relationship with the MOHLTC and the NELHIN now called Ontario Health North and working closely with our other community partners including hospitals
- Continue to work with the fundraising committee for the redevelopment of the manor
- Honeywell solutions on energy efficiency renewal program to save on utilities
- Balanced our finances this year
- We met many of our targets identified in our Quality Improvement Plan both in acute care and long-term care; we accomplish all of these as a team
- Sincere appreciation and thanks to outgoing board members Stan Denault, Irma Clarke and Roy Onlock

11. REPORT OF THE CHIEF NURSING OFFICER

- The Chief Nursing Officer's Report was provided in the Annual Report.

12. REPORT OF THE DIRECTOR OF CARE

- The Director of Care's report was provided in the Annual Report.

13. REPORT OF THE CHIEF OF STAFF

- The Chief of Staff's report was provided in the Annual Report.

Motion: That the reports of the Board Chairs, Chief Executive Officer, Chief Nursing Officer, Director of Care and Chief of Staff are approved as presented.

Moved by: D. O'Connor

Seconded by: P. Dorff

Carried.

14. REPORT OF THE AUDITOR

Chad Lauzon presented the summary financial statements for the year ending March 31, 2020 for all three sites which were provided for information in the Annual Report.

The Audited Financial Statements are available for viewing on the MICs website.

Motion: approval of the Auditor's Report

Moved by: S. Denault

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the Auditor’s Reports for Anson General Hospital, South Centennial Manor, Bingham Memorial Hospital, Lady Minto Hospital and Villa Minto ending March 31, 2020 as presented.

Carried.

15. APPOINTMENT OF AUDITOR

Motion:

Moved by: S. Denault

Seconded by: D. O’Connor

Be it resolved,

THAT Baker Tilly HKC, Chartered Accountants be re-appointed as the auditors for the fiscal year 2020-2021 as recommended by the MICs Audit and Finance Committee.

Carried.

16. ELECTION OF GOVERNORS TO THE BOARD

- The Nominating Committee recommends the following:
Bob Dennis be re-elected to the BMH Board of Governors for a one-year term
Oswald Silverson be elected to the BMH Board of Governors for a three-year term
Bill Allan be elected to the AGH Board of Governors for a three-year term

- There being no other Nominations, the following motion was proposed:

THAT the slate of nominations be approved by acclamation.

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Carried.

17. CLOSING REMARKS

- The CEO responded to the following questions that were submitted prior to the meeting.
 1. Is the South Centennial Manor still operating in a financial deficit? If so by how much and what are the plans to reverse it?
 - o Yes, it is. SCM was in a \$710,000 deficit in 2020 and \$680,000 in 2019; the plan is to hire more staff to reduce overtime; overtime and sick leave are real challenges at SCM; another challenge is we have pay unionized wages in Long-Term Care homes and the funding never matches the unionized wages being paid; revenues are stable but preferred accommodation is a challenge to collect; once we move to a 96-bed facility, we should be operating in a breakeven position; we hope it will help us to repay the debt when we move to the new home.
 2. Please publish a document identifying what ‘the SCM redevelopment project is’, what stage it is at, and what provincial government approval has been received to date?

- o Manor has already been approved for 69-beds in April 2016; after extensive soil testing and other engineering testing, the plan was to relocate the home to a new site because building on the current site would sink into the ground; we spent a lot of time exploring options; the land behind the hospital was an option and we had to negotiate with the town of Iroquois Falls; it will need to be severed from the town; we hope to relocate there in the future; there will be financial efficiencies with a 96-bed facility; board approved the submission of the application to the ministry; the application was approved by the board last night and will be submitted to the Ministry of Health; we will be doing extensive communication around this; it will likely take some time to hear back from the ministry due to COVID; there has been a lot of discussion as to the design manual being redone; there will be a public consultation meeting since we're moving sites and increasing the beds
3. Will the board continue to be the self-reappointment process versus that of a publicly open and democratically elected board?
 - o Board membership has always been a publically open democratic process; we publish an ad for board membership in the newspapers; anyone can apply and all applications are reviewed; selected board candidates are required to participate in an interview process; almost every hospital in Ontario has adopted a skills-based board; this is the best practice and guarantees a better fit for the board.
 4. Will the public ever have any public board input towards the current privately run Iroquois Falls Family Health Team?
 - o We don't run the IFFHT; that comment should be made to Dr. Chiang
 - o Dr. Bruno stated that they have an Advisory Committee; she is not sure if they will go back to the way things were before
 5. The Town of Iroquois Falls is not a funding agency, why does the board continuously look to the Town of Iroquois Falls for funding?
 - o The town of Iroquois Falls has generously allocated funds to the South Centennial Manor Redevelopment; we need the support of the town especially with the building of the new manor; in many other communities in Ontario, the municipalities are partners with their hospitals; it's a community responsibility to have a long-term care home; it will create employment for the municipality; the LMH municipal rep stated that the three municipalities want to work together in order to do something positive for the region; all three municipalities need to follow MICs' lead and partner together in order to attain financial efficiencies; we need to continue advocating for more funding and more support from the ministry
- B. Dennis thanked everyone for coming out.

18. ADJOURNMENT

Motion to adjourn:

Moved by: A. Zsigmond

Seconded by: I. Clarke

There being no further business, the meeting adjourned at 7:40 p.m.
Carried.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO