

Minutes of the Meeting of the MICs Board of Directors
Wednesday, May 26, 2021 – 18h00
Via Zoom (AGH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond
x	Bill Allan – Treasurer
x	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Bob Dennis – Chair
x	Oswald Silverson – Vice-Chair
	Vacant – Treasurer
x	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
x	Desmond O’Connor – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Jeff Brown – 18 Asset Management

1.0 Call to Order & Chairs Remarks (D. Delaurier)

1.1 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (D. Delaurier)

The agenda was reviewed.

Motion:

Moved by: J. Gibson

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations

- Investment Review – J. Brown, 18 Asset Management

- The presentation was provided for information
- MICs portfolio update:
 - Compliance: as of May 15, 2021, the investment summary for the MICs Group of Health Services consisted of 3.94% in cash & equivalents, 63.93% in equities and 32.13% in Fixed Income; the current positions in compliance are very close to the target weights; there is a plan with respect to the asset allocations as these heavily influence the amount of risk we are taking; 18AM is regularly and routinely showing MICs the amount of the portfolio that is in each of these asset classes and monitoring them to ensure they're within the acceptable range; 18AM has a fiduciary duty to provide all pertinent information regarding the MICs portfolio (Certificate of Compliance)
 - Risk Tolerance: check with MICs if anything has changed within the organization, significantly impacting the risk tolerance and necessitating a review and potential change to the target asset mix. MICs is not planning on using any of the investment revenue for at least the next two years.
 - Performance: period ending April 30, 2021 – markets have been very strong with strong returns; markets declined considerably mostly in February due to the fear of how COVID would affect the economy but have since rallied fairly strongly; a diversified portfolio helps balance the portfolio
 - Proxy Voting and Engagement: the strategy is to vote proxies seeking positive change in areas such as gender diversity, indigenous rights and climate change; 18AM partners with SHARE (Shareholder Association for Research & Education) on engagement activities – decent work and human rights, indigenous reconciliation, reducing greenhouse emissions, sustainable finance; SHARE reports back to 18AM quarterly on engagement progress.
- Market Outlook: the economic impact is severe and duration is unknown due to COVID; recovery depends on getting to herd immunity globally, government stimulus; the ability and speed of the economy to adapt; market volatility has increased and there is a heightened uncertainty expected to continue; 18AM is monitoring the vaccine rollout successes around the world, the economic pick-up, inflation, geo-politics and individual company earnings and prospects; they will stay with the plan

4.0 Approval of Minutes (D. Delaurier)

- 4.1 Minutes of the MICs Board of Directors meeting held April 28, 2021 were provided for information.

Motion:

Moved by: B. Allan

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held April 28, 2021 as presented.

Carried.

5.0 Follow-Up Items

- 5.1 Review of the 2020-2021 Board Work Plan
- The Board Work Plan was reviewed for the month of May.
 - The CEO Performance Appraisals is being reviewed during the meeting without management following the board meeting
 - The capital budget are being presented tonight
 - The investment review was presented today

6.0 MICs Finance

6.1 Yearend Update – G. Waghorn

- Chief Financial Officer gave a verbal update on the operating statements for all sites
- As of today, we only have the BMH draft financial statement prepared by the auditor
- Audit fees will be increasing because of the extra work around COVID
- BMH's operating surplus will be just over \$700,000
- AGH is also going to have a very large operating surplus in excess of \$2.7M due to the working capital influx we received
- SCM's operating surplus is \$115,000 after reconciling all the COVID funding; this still needs to be reviewed by the auditor
- LMH's operating surplus will be \$900,000
- VM will be ending the year with a small deficit
- We will be ending the year in a large surplus position due to the different pools of funding related to COVID
- The auditor's fee will be increasing this year due to the extra work caused by COVID

6.2 2021-2022 Capital Budgets – G. Waghorn

- The documents were provided for information.

BMH

- Capital equipment requested - \$134,878 (\$131,800 funded) - \$3,078 left to finance
- Building total requested - \$1,555,000 (\$891,003 funded) - \$663,997 left to finance

AGH

- Capital equipment requested - \$481,425 (\$188,000 funded) - \$293,425 left to finance
- Building total requested - \$1,940,000 (\$1,169,129 funded) - \$770,871 left to finance

SCM

- Total requested \$103,037 (\$25,000 funded) - \$78,037 left to finance

LMH/VM

- Capital equipment requested - \$535,870 (\$292,065 funded) - \$243,805 left to finance
- Building total requested – \$8,635,000 (\$4,247,997 funded) - \$4,387,003 left to finance; applied for Exceptional Circumstance Project funding to pay for the balance

IT Budget

- Total Capital Budget for all sites - \$209,000

Motion to approve the 2021-2022 capital budgets

Moved by: D. O'Connor

Seconded by: B. Dennis

Be it resolved,

THAT, the MICs Board of Directors approve the 2021-2022 Capital Budgets for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

7.0 Presentations/Reports (D. Delaurier)

7.1 Chief Executive Officer Report: (P. Chatelain)

- The report was provided for information.
- The CEO provided the following overview:
- COVID-19 update:

- There are 1,200 cases in our region as of today; we are working with the Porcupine Health Unit on the vaccine roll out helping them with their community clinics.
- We have been working on surge planning at a provincial and regional level in preparation to accept transfers from neighboring hospitals. All hospitals have been designated in “crisis” stage. We are resuming our surgical cases and will be introducing non-urgent and non-emergent cases very shortly.
- We continue to run and staff three Testing Centers; 2 days per week in Cochrane and in Iroquois Falls, and 1 day in Matheson, with increased frequency with the increased cases. EMS staff are no longer available to assist.
- Working with Ontario Health North on regional planning including developing a Mobile Enhancing Support Team (MEST); providing education and communication to our physicians, team members and community members.
- Paul had another meeting on the next steps with the Ministry regarding our SCM 96-bed application. The Town of Iroquois Falls is now working on transferring the land to AGH. The architect is waiting for the new LTC design standards, before proceeding with new drawings.
- The MICs Foundation is becoming more active with the launch of the 50/50 monthly draws. I have submitted a funding proposal to the NOHFC in the hopes to hire a full-time Foundation coordinator.
- The Physician Recruitment sub-committee continues to meet, including the hiring of a Physician Recruiter. The group is attending NOSM’s virtual recruitment fair on May 26 & 27.
- With the increased provincial budget allocation for healthcare, we are expecting new funding announcements very soon.
- Received confirmation that Dr. Lianne Catton, Chief Medical Officer of Health, Porcupine PHU, will be the guest speaker at the MICs AGM.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO reported on the following items:
 - There are currently seven outbreaks in the PHU area community-wide; we can assume low-risk exposure when out in the community; 80-90% of our time is spent on the management of the pandemic; will be helping Wahgoshig mobilized with COVID testing
 - 65% of adult population in the PHU has received their first dose of the vaccine
 - Nursing students are graduating and looking for work; MICs has received a few applications; a few offers have been submitted
 - Hired a student to provide additional support to the IPC program helping with testing in all of our communities
 - We launched two surveys that are mandatory for all team members to complete in preparation for accreditation
 - Governance action plan has been populated and will be shared with the board
 - Board will be asked mock survey questions during board meetings to prepare for accreditation starting in September
 - Total ER visits have decreased in Q3 at all sites
 - CTAS levels 4&5 for non-urgent/less urgent visits have decreased slightly since the last quarter

- ED wait times for Q3 were below target for BMH, at par for LMH and over target at AGH
- Length of stay in ER targets were met by all three hospitals (less than 8 hours)
- Length of stay in ER for patients admitted to hospital: all three hospitals were over the target of 8 hours due to transfer time to referral hospital is included
- Board members were invited to ask questions.

8.0 Medical Staff (Dr. S. Tremblay)

8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
 - Physician recruitment remains crucial at this time
 - Dr. Small will be leaving on July 31st
 - Two members of the Worker Bees will be participating in the NOSM virtual recruitment fair tonight and tomorrow
 - Promising full-time general surgeon will be arriving in June
 - AGH and BMH continue to utilize the ELDP program
 - We continue to get good feedback for the ELDP physicians from the nursing staff
 - The Credentialing Committee reviewed all reappointment applications; will be presented to the MAC and June board meetings
 - We have the highest number per capita in the PHU region (559 total cases from the beginning of the pandemic to 1,199 as of today)
 - The general surgery program at LMH is running strong with locums
 - Getting back to normal in the workload prior to Directive #2; we are not back to normal workload prior to the pandemic because of the extra time required with patients; we don't have any backlog
 - Hope to reintroduce scopes at AGH in the first week of June depending on staff availability
 - All active physicians have received their second dose of vaccine

8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting held April 21, 2021 were provided for information.

9.0 LHIN / MOHLTC Business (P. Chatelain)

- N/A

10.0 MICs Quality Committee (I. Boucher)

10.1 Risk Investment Report was provided for information

- The MICs Aggregate Insurance Claims report was provided for information showing a five-year trend
- The total claims for 2020-2021 are the same as for the last fiscal year
- Four claims remain open at this time.

10.2 Q4 Strategic Plan Performance Measures

- The revised document was provided for information
- Paul presented the performance measure that included the corrections brought forward at the strategic planning meeting
- We achieved most of our targets for Q4
- Board members were invited to ask questions.

11.0 Physician & HR Recruitment (P. Chatelain)

- NA

12.0 Indigenous and French Language Issues (P. Chatelain)

- The French Language Services confirmation of submission was provided for information

13.0 Site Business (D. Delaurier)13.1 Anson General Hospital:

- N/A

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- Villa Minto Air Quality Upgrades
- The background material was provided for information
- We applied for the IPIC program to upgrade the air quality upgrade for VM which was approved but the sunroom for Rosedale was not approved
- The Ministry of Health's focus was to address air conditioning and air quality challenges in LTC homes
- Ventilation unit is approaching end of life and needs replacement; it has a common supply and return air plenums which do not allow for isolation between two treatment areas; this will result in dedicated ventilation for Villa Minto and acute care wings
- This will result in two air handling units and will address coolant, comfort and infection control strategy within the whole facility
- The new system will replace 30-year old equipment and include new building automation system (BAS) controls reducing operating costs, providing greater reliability and tighter control on operating parameters.
- The two units will require less maintenance, generate energy savings in high efficiency motors and fans
- Timeline of December 31, 2021 is achievable and well within the budget

Motion: approval of change order from Honeywell for \$2M

Moved by: P. Dorff

Seconded by: D. O'Connor

Be it resolved,

THAT the MICs Board of Directors approve the change order from Honeywell for the Villa Minto Air Quality Upgrades in the amount of \$2M as presented

Carried.

14.0 Partnership Business (Bob Dennis)14.1 April 2021 Board Effectiveness Survey Results

- 12 out of 12 surveys were submitted.

14.2 May Board Effectiveness Survey

- The survey was emailed to the board members following the meeting.

15.0 In Camera

15.1 Motion to go in camera

Moved by: A. Zsigmond

Seconded by: O. Silverson

15.2 Discussion of physician privileges

15.3 Notice of a Meeting without Management following the conclusion of the board meeting to discuss the CEO's performance appraisal

15.4 Motion to go out of in-camera

Moved by: J. Gibson

Seconded by: D. Cybolsky

15.5 Approval of physician privileges

Motion to approve hospital privileges for Dr. Yaniv Berliner, Dr. Joanna Bostwick, Dr. David Fernandes and Dr. Ronald Robins

Moved by: A. Zsigmond

Seconded by: B. Allan

Be it resolved,

THAT the MICs Board of Directors approve Locum Tenens privileges for EDLP physicians: Dr. Yaniv Berliner, Dr. Joanna Bostwick, Dr. David Fernandes and Dr. Ronald Robins in the ER/Critical Care Department as recommended by the MICs Medical Advisory Committee as presented

Carried.

16.0 MICs News (D. Delaurier)

- The May 2021 MICs Newsletter was provided for information.

17.0 Next Meeting Dates (D. Delaurier)

- Wednesday, June 23, 2021 at 7:00 p.m. (LMH Lead Site) via Zoom
- MICs AGM on Wednesday, June 23, 2021 at 6:00 (LMH Lead Site) via Zoom

18.0 Upcoming Meeting Dates

- As per agenda.

19.0 Adjournment (D. Delaurier)

- There being no further business, the meeting adjourned at 7:45 p.m.

Meeting without Management

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO