

Minutes of the Meeting of the MICs Board of Directors
Wednesday, June 23, 2021 – 19h00
Via Zoom
(LMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond
R	Bill Allan – Treasurer
x	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Bob Dennis – Chair
x	Oswald Silverson – Vice-Chair
	Vacant – Treasurer
x	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
x	Desmond O’Connor – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
R	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Fern Morrissette – AGH Board Candidate
x	Susan Nelson – LMH Board Candidate

1.0 Call to Order & Chairs Remarks (P. Dorff)

1.1 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (P. Dorff)

The agenda was reviewed.

Motion:

Moved by: D. Delaurier

Seconded by: D. Cybolsky

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations

- N/A

4.0 Approval of Minutes (P. Dorff)

- 4.1 Minutes of the MICs Board of Directors meeting held May 26, 2021 were provided for information.

Motion:

Moved by: D. O'Connor

Seconded by: J. Gibson

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held May 26, 2021 as presented.

Carried.

5.0 Follow-Up Items

5.1 Review of the 2020-2021 Board Work Plan

- The Board Work Plan was reviewed for the month of June
- The Annual General Meeting report was available through SharePoint
- There is no educational session as we had one for the AGM
- The physician appointments are being approved today
- The committee list was distributed last week
- The Corporate Scorecard was included in the Annual Report
- The capital budgets were approved in May

6.0 MICs Finance

- 6.1 N/A

7.0 Presentations/Reports (P. Dorff)

7.1 Chief Executive Officer Report: (P. Chatelain)

- The CEO provided a verbal update:
- COVID-19 update:
 - As of today, we have 1,978 cases in our region to date; 6 new cases reported today, 2 in the MICs area
 - We are working with the Porcupine Health Unit on the vaccine roll out including helping them with their community clinics.
 - We have been working on surge planning on a continuous basis at a provincial and regional level in preparation to accept transfers from neighboring hospitals. All hospitals have been designated in “crisis” stage.
 - We continue to run and staff three Testing Centers; 2 days per week in Cochrane and in Iroquois Falls, and 1 day in Matheson, with increased frequency due to the increased cases. Our own staff is now doing the swabbing instead of the EMS.
 - We have a major staffing crisis in nursing in addition to physicians and other professional staff; we have a meeting with Timmins District Hospital this week to come up with a summer plan to see if we can share staff among the sites.
- I received some data requests from the Ministry regarding our SCM 96-bed application. The Town of Iroquois Falls is still working on transferring the land to

AGH through public consultation. The architect is waiting for the new LTC design standards before proceeding with new drawings.

- The Physician Recruitment sub-committee continues to meet; hired a new Physician Recruiter.
- Board Members were invited to ask questions.
- There was much discussion about the recruitment of physicians and incentives.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a verbal update:
 - We are experiencing nursing shortages across MICs; we have very junior nurses working at AGH and a few have gone off on sick leave; we've lost a few of our nurses to public health; we are seeing a lot of internal movement which is starting to have an impact on some of our services; we have not been able to reopen our endoscopy program at AGH for the past two months and will not be able to resume until the end of July
 - We had to borrow an agency nurse from Kapuskasing in order to keep our emergency department open
 - This is being reviewed daily with the scheduler and Patient Care Manager
 - Isabelle has been in communication with a multitude of agencies but it is very competitive; the agencies don't have any spare nurses; we are competing with every other country for nurses
 - Discussions were had with SEIU and ONA to trial a few strategies that will bring some relief such as an extra RPN on day shift to provide additional support as well as a full-time line for RNs for a period of one year
 - We were successful in hiring a third full-time pharmacy technician
 - Accreditation surveys were launched and doing well; we have now met our threshold; we will be closing them early next week
- Board members were invited to ask questions.

8.0 **Medical Staff** (Dr. J. Tremblay)

8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
 - Physician recruitment remains a top priority
 - Met with Kap and Hearst and their strategies are similar to ours
 - Local resident has been hired as a physician recruiter; she is based in Matheson
 - Dr. Gray signed a one-year contract to work ER at BMH 10 days a month and will also see orphan patients 5 days a month
 - Dr. McPherrin is retiring Sept. 7th
 - The ER remains stable with locums from the EDLP program
 - Medical reappointments were reviewed at the last MAC; there were no issues
 - Surgical program remains strong at LMH; one general surgeon interested in the FT position is considering it; we won't know for sure until October
 - We had 529 COVID cases as of April 2021; last month, we were at 1,119 cases and that number has now increased to 1,978

8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting held May 19, 2021 were provided for information.

9.0 **LHIN / MOHLTC Business** (P. Chatelain)

- N/A

10.0 MICs Quality Committee (I. Boucher)

- 10.1 Minutes of the Quality Committee meeting held March 10, 2021 were provided for information

11.0 Physician & HR Recruitment (P. Chatelain)

- N/A

12.0 Indigenous and French Language Issues (P. Chatelain)

- The French Language Services reports were provided for information
- Approval of the 2020-2021 French Language Services Reports

Motion:

Moved by: A. Zsigmond

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve the 2020-2021 French Language Services Reports for Bingham Memorial Hospital, Anson General Hospital and Lady Minto Hospital

Carried.

13.0 Site Business (P. Dorff)**13.1 Anson General Hospital:**

- Motion: approval to purchase Staff Appreciation gift cards

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Be it resolved,

THAT the AGH Board of Directors approve the purchase of \$25.00 Staff appreciation gift cards for all AGH and SCM Team Members

Carried.

13.2 Bingham Memorial Hospital:

- Motion: approval to purchase Staff Appreciation gift cards

Moved by: O. Silverson

Seconded by: J. Gibson

Be it resolved,

THAT the BMH Board of Directors approve the purchase of \$25.00 Staff appreciation gift cards for all BMH and Rosedale Team Members

Carried.

13.3 Lady Minto Hospital:

- Motion: approval to purchase Staff Appreciation gift cards

Moved by: S. Nelson

Seconded by: D. O'Connor

Be it resolved,

THAT the LMH Board of Directors approve the purchase of \$25.00 Staff appreciation gift cards for all LMH and Villa Minto Team Members

Carried.

14.0 Partnership Business (Bob Dennis)

14.1 May 2021 Board Effectiveness Survey Results

- 13 out of 13 surveys were submitted.

14.2 June Board Effectiveness Survey

- The survey was emailed to the board members following the meeting.

14.3 Election of the Board

- P. Dorff called on the CEO to begin the nomination process

ELECTION OF BINGHAM MEMORIAL HOSPITAL CHAIR

- Nomination of B. Dennis was moved by P. Dorff
- No further nominations were presented.
- B. Dennis agreed to let his name stand.
- B. Dennis was then declared Chair for the 2021/2022 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF BINGHAM MEMORIAL HOSPITAL VICE-CHAIR

- Nomination of O. Silverson was moved by J. Gibson, seconded by B. Dennis
- No further nominations were presented.
- O. Silverson agreed to let his name stand.
- O. Silverson was then declared Vice-Chair for the 2021/2022 fiscal year.

ELECTION OF BINGHAM MEMORIAL HOSPITAL TREASURER

- This position remains vacant.

ELECTION OF ANSON GENERAL HOSPITAL CHAIR

- Nomination of D. Delaurier was moved by F. Morrissette.
- No further nominations were presented.
- D. Delaurier agreed to let her name stand.
- D. Delaurier was then declared Chair for the 2021/2022 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF ANSON GENERAL HOSPITAL VICE-CHAIR

- Nomination of A. Zsigmond was moved by D. Cybolsky.
- No further nominations were presented.
- A. Zsigmond agreed to let her name stand.
- A. Zsigmond was then declared Vice-Chair for the 2021/2022 fiscal year.

ELECTION OF ANSON GENERAL HOSPITAL TREASURER

- Nomination of Fern Morrissette was moved by A. Zsigmond.
- No further nominations were presented.
- Fern agreed to let her name stand.
- Fern was then declared Treasurer for the 2021/2022 fiscal year.

ELECTION OF LADY MINTO HOSPITAL CHAIR

- Nomination of P. Dorff was moved by D. O'Connor.
- No further nominations were presented.
- P. Dorff agreed to let her name stand.
- P. Dorff was then declared Chair for the 2021/2022 fiscal year.

ELECTION OF LADY MINTO HOSPITAL VICE-CHAIR

- Nomination of S. Nelson was moved by D. O'Connor.
- No further nominations were presented.
- S. Nelson agreed to let her name stand.
- S. Nelson was then declared Vice-Chair for the 2021/2022 fiscal year.

ELECTION OF LADY MINTO HOSPITAL TREASURER

- This position remains vacant.

15.0 In Camera

15.1 Motion to go in camera

Moved by: A. Zsigmond

Seconded by: J. Gibson

15.2 Medical Staff reappointments and new physician privileges

15.3 Motion to go out of in-camera

Moved by: D. Delaurier

Seconded by: B. Dennis

15.4 Approval of Medical Staff reappointments and new physician privileges

Motion to approve hospital privileges for EDLP physicians Dr. Boon Chang, Dr. David Hamilton and Dr. Michelle Yee in the ER/Critical Care Department

Moved by: B. Dennis

Seconded by: D. Cybolsky

Be it resolved,

THAT the MICs Board of Directors approve Locum Tenens privileges for EDLP physicians Dr. Boon Chang, Dr. David Hamilton and Dr. Michelle Yee in the ER/Critical Care Department as recommended by the MICs Medical Advisory Committee

Carried.

Motion to approve the list of reappointments to the Professional Staff in the categories of Active Staff, Locum Tenens, Consulting, Courtesy and Other as recommended by the MICs Medical Advisory Committee

Moved by: J. Gibson

Seconded by: A. Zsigmond

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for all physicians listed in the attachment provided as recommended by the MICs Medical Advisory Committee as presented. It is to be noted that Dr. Richard McGuire be given privileges for Lady Minto Hospital only.

Carried.

16.0 MICs News (P. Dorff)

- The June 2021 MICs Newsletter was provided for information.

17.0 Next Meeting Date (P. Dorff)

- Wednesday, September 22, 2021 at 6:00 p.m. (BMH Lead Site)

18.0 Upcoming Meeting Dates

- TBD

19.0 Adjournment (P. Dorff)

- There being no further business, the meeting adjourned at 8:49 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO