

**Minutes of the Meeting of the MICs Board of Directors**  
**Wednesday, November 24, 2021 – 18h00**  
**Via Zoom (LMH Lead Site)**

<b>ANSON GENERAL HOSPITAL</b>	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Darcy Cybolsky – Municipal Representative
<b>BINGHAM MEMORIAL HOSPITAL</b>	
x	Bob Dennis – Chair
x	Oswald Silverson – Vice-Chair
	Vacant – Treasurer
x	Jenny Gibson – Municipal Representative (arrived at 6:33)
<b>LADY MINTO HOSPITAL</b>	
x	Pat Dorff – Chair
x	Susan Nelson – Vice-Chair
	Vacant – Treasurer
x	Desmond O’Connor – Municipal Representative (arrived at 7:02)
<b>MICs GROUP OF HEALTH SERVICES</b>	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
<b>GUESTS</b>	
x	Suzanne Gadoury – MICs Executive Assistant ( <i>Recording Secretary</i> )
x	Gail Waghorn – MICs Chief Financial Officer

**1.0 Call to Order & Chairs Remarks (P. Dorff)**

1.1 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

**2.0 Approval of Agenda (P. Dorff)**

The agenda was reviewed.

Motion:

Moved by: O. Silverson

Seconded by: D. Delaurier

Be it resolved,

**THAT** the MICs Board of Directors approve the board agenda as presented.

Carried.

**3.0 Trustee Education / Presentations (P. Chatelain)**

3.1 ONE Initiative

- The presentation was provided for information
- We are part of the NEON group with a signed MOU which is being replaced by NewCo
- Discussed the current project timeline and the proposed timeline shift
- There is a six-month delay with this project
- The Data Centre transition may take up to one year
- There have been issues with the Total Cost of Ownership; determining the capital and operating costs; cost has gone down a bit
- Enhance ONE HIS by adding new functionality such as support for outpatient clinics
- Extend ONE HIS to 20 NEON hospitals and outpatient clinics in founding hospitals
- Expand underlying ONE HIS infrastructure to support 23 hospitals
- Establish NewCo as a separate non-profit corporation
- Resource NewCo to operate as a separate entity
- Transition current Wave 1 and NEON operations to form NewCo
- Software delivery contracts are in place; received a bill for 20% of the invoices
- Making revisions to the Master Service Agreement
- Board will be asked to sign the Master Service Agreement by December 31, 2021
- Total cost of ownership is based on a ten-year horizon; capital is coming in at 5.9M which is slightly less than the original cost of 6.3M; operating costs dropped from \$11M to \$8M; this could change again; basically looking at a \$15M project over ten years
- Will be calculating our operating costs within our budgets; will have to finance the capital part; HSN negotiated the most favourable loan parameters with TD Bank which was extended to the NEON partners; working with TDH to come out with a loan package for the organization; will come to the board with a formal motion at the next board meeting
- The board was invited to ask questions.

#### 4.0 Approval of Minutes (P. Dorff)

- 4.1 Minutes of the MICs Board of Directors meeting held October 27, 2021 were provided for information.

Motion:

Moved by: F. Morrissette

Seconded by: J. Gibson

Be it resolved,

**THAT** the MICs Board of Directors approve the minutes of the meeting held October 27, 2021 as presented.

Carried.

#### 5.0 Follow-Up Items

- 5.1 Review of the 2021-2022 Board Work Plan (P. Chatelain)
- The ONE Initiative education was presented today

#### 6.0 MICs Finance (G. Waghorn)

- 6.1 September 2021 Operating Statements

- Gail presented a brief overview of the Q2 financial statements

##### **BMH**

- Hospital operating at a deficit of \$(79,969) at the end of September
- Operating Margin: -1.74% (HAPS indicator)
- Current Ratio: 15.31 (HAPS indicator) re: MICs Receivable at \$3,200,000

**AGH**

- Hospital reported a second quarter surplus of \$324,077
- Operating Margin: 1.82% (HAPS indicator)
- Current Ratio: -0.36 (HAPS indicator) re: MICs Receivable at \$3,200,000
- SCM operating deficit at \$(131,000)

**LMH:**

- Hospital operating at a deficit of \$(357,926) at the end of September
- Operating Margin: -2.66% (HAPS indicator)
- Current Ratio: 3.72 (HAPS indicator) re: MICs Receivable at \$3 200 000
- VM operating deficit at \$(116,000)

**Capital Reports:**

The capital reports are prepared on invoices paid at the time of creation, not on orders placed and are based on Capital Spend, not capital ordered. However, the majority of capital equipment has been ordered; the amount spent will be reported in future reports. The building budgets provide a good narrative update on what is happening with our building capital projects.

Motion:

Moved by: B. Dennis

Seconded by: J. Gibson

Be it resolved,

**THAT**, the MICs Board of Directors approve the September 2021 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

**7.0 Presentations/Reports (P. Dorff)****7.1 Chief Executive Officer Report: (P. Chatelain)**

- The CEO provided the following overview:
- COVID-19 update:
  - ✓ We have implemented our vaccination policy for the MICs Group of Health Services (non-mandatory) and the Ministry of Long-Term Care policy for LTC (mandatory).
  - ✓ Most of our LTC residents have received their booster shots and staff are eligible after 6 months from getting their second shot.
  - ✓ We continue to run and staff three Testing Centres; 2 days per week in Cochrane and Iroquois Falls, and 1 day in Matheson.
- We met with the Ministry on next steps for the SCM redevelopment. The architect is now working on the costing estimates based on the 2015 Design manual. An updated Financial Budget including financing and fundraising plans will have to be submitted for their review before their public consultation. Then a Development Agreement will be issued.
- We had a two-full day site visit with a Physician who is very interested in practicing in Cochrane or Iroquois Falls. We met with the municipalities of Cochrane and Iroquois Falls who have committed to offering a primary care recruitment package. Our ED shifts at AGH are covered by locums from EDLP (Health Force Ontario) but we still have some unfilled shifts over Christmas.
- The CEO participated in a Queen's Park virtual advocacy day on November 16, 2021.

The AdvantAge Ontario Board met with many MPPs, including Minister Raymond Cho (Seniors and Accessibility) and the leader of the opposition, Andrea Horwath, to lobby for increased funding for Not-for-Profit LTC homes.

- The Villa Minto AHU #1 has a 4-week delay due to materials being unavailable. The pharmacy expansion is underway with a completion date of December 2021. The freight elevator at AGH is a work in progress with material delivery delays. The water distribution and elevator projects at BMH are also in progress.
- We received over \$2.3 M in HIRF and ECP funding but will have to redirect some of these funds to other projects as these projects required paving and asphalt.
- Moose FM Radio-thon is on December 3, 2021. Proceeds will go towards the purchase of an anesthetic gas machine (approximately \$135K).
- Board Members were invited to ask questions.

## 7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided the following overview:
  - Accreditation: draft survey schedule received; will review and provide feedback in December; Teams continue to work on action plan; Worklife Pulse and Patient Safety Culture Survey were provided for information; the surveys are mandatory and we need to meet a certain threshold for the results to be valid; threshold was met; red flags will need to be addressed
  - Nursing: continue to recruit for both RNs and RPNs; Agency nurses providing support to AGH and looking to bring in an RPN to help in Cochrane; Executive Team met with AGH nursing staff to discuss challenges; this was well received.
  - Occupancy Rates: ministry has asked us to maintain a 10%-15% capacity in all of our sites in case we have to admit potential COVID patients; although our occupancy rate has been fairly stable in all of our sites, lately we have been experiencing capacity pressures at LMH; however the team has been working on discharge planning to free up some of those beds
  - ALC Total Occupancy: our ALC beds are full at all sites; numbers are based on actual ALC patients and patient care days
  - Oncology Visits and Telehealth Visits have resumed
  - The Quality Improvement Program is still on pause but we are encouraged to develop and post our QIP on our website although we are not required to submit to Ontario Health; our QIP ends on March 31, 2022; we will continue our efforts with our previous QIP and continue monitoring our current indicators
- Board members were invited to ask questions.

## 8.0 **Medical Staff (Dr. J. Tremblay)**

### 8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
  - Still recruiting for physicians; the needs are all the same at each site
  - Physician from Nfld. visited a few weeks ago; looks promising; has been doing family medicine for the last ten years but no ER; he is looking into what is needed to work in ER as this would be a change in scope of practice
  - Still relying heavily on EDLP physicians for AGH
  - HSN is still over capacity and have asked us to accept repatriation
  - Started doing in-person education such as ACLS; obstetrical course was offered at all three sites
  - Seeing an increase of COVID cases in the area; MICs vaccination rate is at 95%

for all staff; pediatric vaccination has been approved for children between 5-12

- The board was invited to ask questions.

#### 8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting held October 20, 2021 were provided for information.

### 9.0 **Ontario North / MOHLTC Business** (P. Chatelain)

#### 9.1 AdvantAge Lobby Day

- The slide deck was provided for information explaining the difference between Not-For-Profit and For-Profit and Municipal homes
- AdvantAge is lobbying the government for more affordable, appropriate and accessible housing for Seniors

### 10.0 **MICs Quality Committee** (I. Boucher)

#### 10.1 N/A

### 11.0 **Physician & HR Recruitment** (P. Chatelain)

11.1 At the last Worker Bees' meeting, the Physician Recruiter submitted her resignation as she accepted another job in Kanata where she resides. She has provided a few hours since then; the physician recruiter position will be reposted; MICs continues to recruit as we are in a staffing crisis; Dr. Mara is very busy with her practice and has not provided any future dates for clinics in Cochrane

11.2 The HR Turnover Rate Report was provided for information; it is a human performance indicator which is reported to the MICs Quality Committee; the report compares the numbers for the periods of 2018/2019, 2019/2020, 2020/2021 and 2021/2022 and covers voluntary turnover, involuntary turnover and employee turnover; all hospitals within the province are experiencing similar challenges

### 12.0 **Indigenous and French Language Issues** (P. Chatelain)

#### 12.1 N/A

### 13.0 **Site Business** (P. Dorff)

#### 13.1 Anson General Hospital:

13.11 N/A

#### 13.2 Bingham Memorial Hospital:

13.21 N/A

#### 13.3 Lady Minto Hospital:

13.31 N/A

### 14.0 **Partnership Business** (Bob Dennis)

#### 14.1 October 2021 Board Effectiveness Survey Results

- 12 out of 12 surveys were submitted.

#### 14.2 November 2021 Board Effectiveness Survey

- The survey was emailed to the board members following the meeting.

### 15.0 **In Camera**

15.1 Motion to go in camera

Moved by: A. Zsigmond

Seconded by: O. Silverson

15.2 Hospital privileges

15.3 Motion to go out of in-camera

Moved by: A. Zsigmond

Seconded by: S. Nelson

15.4 Approval of physician privileges

Motion to approve the appointment of Samantha Deneault, Nurse Practitioner, in the active category as recommended by the MICs Medical Advisory Committee

Moved by: D. Cybolsky

Seconded by: O. Silverson

Be it resolved,

**THAT** the MICs Board of Directors approve hospital privileges for Samantha Deneault, Nurse Practitioner, in the active category as recommended by the MICs Medical Advisory Committee as presented.

Carried.

Motion to approve the appointments of ELDP physicians Dr. Aleksandar Brezar and Dr. Ji Zhou in the ER/Critical Care Department

Moved by: F. Morrissette

Seconded by: O. Silverson

Be it resolved,

**THAT** the MICs Board of Directors approve locum tenens privileges for ELDP physicians Dr. Aleksandar Brezar and Dr. Ji Zhou in the ER/Critical Care Department as presented.

Carried.

**16.0 MICs News (P. Dorff)**

- The November 2021 MICs Newsletter was provided for information.

**17.0 Next Meeting Date (P. Dorff)**

- Wednesday, January 26, 2022 at 6:00 p.m. (BMH Lead Site)

**18.0 Upcoming Meeting Dates**

- As per agenda

**19.0 Adjournment (P. Dorff)**

- There being no further business, the meeting adjourned at 7:55 p.m.

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CHAIR, Bingham Memorial Hospital

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CHAIR, Anson General Hospital

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CHAIR, Lady Minto Hospital

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SECRETARY, MICs CEO