

Minutes of the Meeting of the MICs Board of Directors
Wednesday, June 22, 2022 – 19h30
Via Zoom (LMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond
x	Fern Morrissette – Treasurer
x	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Bob Dennis – Chair
x	Oswald Silverson – Vice-Chair
x	Melissa Laderoute – Treasurer
x	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
x	Susan Nelson – Vice-Chair (arrived at 7:58)
	Vacant – Treasurer
R	Desmond O’Connor – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Suzanne Gadoury – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (P. Dorff)

1.1 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (P. Dorff)

The agenda was reviewed.

Item 15.5 “B. Dennis’ closing remarks” was added.

Motion:

Moved by: A. Zsigmond

Seconded by: F. Morrissette

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations

- N/A

4.0 Approval of Minutes (P. Dorff)

- 4.1 Minutes of the MICs Board of Directors meeting held May 25, 2022 were provided for information.

Motion:

Moved by: O. Silverson

Seconded by: J. Gibson

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held May 25, 2022 as presented.

Carried.

5.0 Follow-Up Items

5.1 Review of the 2021-2022 Board Work Plan

- The Board Work Plan was reviewed for the month of June.
- The Annual General Meeting report was distributed to the board members.
- There is no educational session as we had one for the AGM.
- The physician appointments are not being approved today as the Credentialing Committee has not met to review the applications.
- The committee list was distributed last week.
- The Corporate Scorecard was included in the Annual Report.
- The capital budgets are being approved today.

6.0 MICs Finance

6.1 Approval of the 2022-2023 Capital Budgets

- The capital budgets were provided for information

BMH

- Building total requested – \$1,525,000 (\$339,123 funded) - \$1,185,877 left to finance
- Capital equipment requested - \$419,627 – (\$130,000 funded) - \$289,627 left to finance

AGH

- Building total requested - \$2,377,000 (\$414,252) - \$1,962,748 left to finance; most of the items are projects carried over from 21/22; received extension permissions for some of them
- Capital equipment requested - \$543,332 (\$188,400 funded) - \$354,932 left to finance

SCM

- Capital equipment requested - \$59,427 (\$44,086 funded) - \$15,341 left to finance

LMH

- Building total requested - \$4,415,000 (\$372,782 funded) - \$4,042,218 left to finance; will most likely have to use our reserves if we manage to complete both renovations
- Capital equipment requested - \$504,946 (\$362,738 funded) - \$201,635 left to finance

Moved by: A. Zsigmond
Seconded by: D. Delaurier

Be it resolved,

THAT the MICs Board of Directors approve the 2022-2023 capital budgets for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.2 Capital Building Projects Update – G. Waghorn

- The FCAP engineers have completed their assessment for AGH and are scheduled for LMH June 16th.
- DI projects for all sites have been added to the upcoming list and are in the preliminary stage.
- Will need to decide whether the LMH ER negative room renovation will be done in stages or all at once; extensive work is required in this area.
- Asphalt paving for AGH and LMH will require advanced funding before applying for ECP; will need to determine if a phased approach is an option.
- Engineers for the LMH Lab project have indicated they will not take on the duty of field review after project has been awarded. This means another consultant will need to be hired once awarded. A-49 is requesting a fee reduction for the services that will no longer form part of the agreement. There may be extra costs added for the replacement Engineer and this will delay the project.
- Projects continue to be delayed due to delivery of materials and unavailability of contractors.

7.0 **Presentations/Reports** (P. Dorff)

7.1 Chief Executive Officer Report: (P. Chatelain)

- The CEO provided a verbal update:
 - COVID funding coming to an end as of June 30th
 - Continue with screeners and masking paid from MICs budget
 - We will require a new location for the Cochrane Assessment Centre as of July 1st
 - LTC funding is ongoing for IPAC and screeners.
 - Dr. Stryde is closing his practice at the end of the month; he will apply to provide locum services after his ER training.
 - Dr. Adesanya is closing his AGH scope practice as of June 30th; he will continue to see his MICs patients at TaDH.
 - J. Rickard is retiring on June 30th; J. Emond has accepted the position of Executive Lead LTC.
 - The CEO congratulated the CNO for earning her CME designation.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a verbal update:
 - We've done a lot of great things within MICs; the CNO acknowledged the executive team and all team members.
 - Will be working on health human resources recruitment efforts; changing delivery of training nurses; accreditation preparations for survey are ongoing; continue with smaller projects over the summer months
 - ONE Meditech Expanse project: attended first of many stakeholder forums in North Bay; good networking opportunities

- Board members were invited to ask questions.

8.0 Medical Staff (Dr. J. Tremblay)

8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
 - Physician recruitment is still a top priority.
 - Discussed MOHLTC and CPSO hurdles; ER training will take 4 months.
 - There are two general surgeons who continue to provide endoscopies at AGH.
 - Ministry offered a stipend to encourage local physicians to staff ER department
 - EDLP locums are keeping our ER open at AGH
 - The three Medical Directors are delaying the credentialing review of the reappointments; the approval of the medical list is being postponed
 - The C-Leg met last week; getting ready to host an education conference in person/virtual using a hybrid model; participants are also teaching at all three sites and accepting medical learners.
 - Two residents have shown interest in our hospitals.

8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting held May 18, 2022 were provided for information.

9.0 Ontario Health North / MOHLTC Business (P. Chatelain)

- N/A

10.0 MICs Quality Committee (I. Boucher)

- 10.1 Minutes of the Quality Committee meeting held March 9, 2022 were provided for information.

11.0 Physician & HR Recruitment (P. Chatelain)

11.1 Worker Bees Update

- A letter from the Cochrane Town Council was provided to the board members for their information.
- Council approved a motion to fund the Worker Bees Physician Recruitment Committee \$20,000 for the next four years towards hiring and retaining a Physician Recruiter.
- This is contingent upon the communities of Cochrane and Black River-Matheson as well as the MICs Group of Health Services' agreement to the four-year commitment.
- The CEO recommends that MICs agree to the funding for a four-year commitment.
- Discussed possibility of sharing a physician recruiter with Timmins; most hospitals have their own
- Part of the recruiter's responsibilities is to ensure physicians who have been recruited are retained by providing the necessary support.

Moved by: D. Cybolsky

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve a four-year commitment of \$20,000 per year towards the hiring and retaining of a full-time Physician Recruiter contingent upon the same agreement by the Town of Cochrane, Town of Iroquois Falls and Township of Black River-Matheson as presented.

Carried.

12.0 Indigenous and French Language Issues (P. Chatelain)

- N/A

13.0 Site Business (P. Dorff)13.1 Anson General Hospital:

- N/A

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- N/A

14.0 Partnership Business (Bob Dennis)14.1 May 2022 Board Effectiveness Survey Results

- 11 out of 11 surveys were submitted.

14.2 June Board Effectiveness Survey

- The survey was emailed to the board members following the meeting.

14.3 Approval of Finance Committee Terms of Reference

- The revised terms of reference were provided for information and have been recommended by the Board Ad Hoc Committee.

Moved by: J. Gibson

Seconded by: S. Nelson

Be it resolved,

THAT the MICs Board of Directors approve the revised MICs Audit and Finance Committee Terms of Reference as recommended by the MICs Board Ad Hoc Committee as presented.

Carried.

14.4 Approval of revised GOV-007 Policy

- The revised policy was provided for information and has been recommended by the Board Ad Hoc Committee.

Moved by: F. Morrissette

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve the revised GOV-007 Board Meeting Attendance policy as recommended by the MICs Board Ad Hoc Committee as presented.

Carried.

14.5 Approval of revised GOV-009 Policy

- The revised policy was provided for information and has been recommended by the Board Ad Hoc Committee.

Moved by: D. Delaurier

Seconded by: J. Gibson

Be it resolved,

THAT the MICs Board of Directors approve the revised GOV-009 Recognition of Retiring Board Members policy as recommended by the MICs Board Ad Hoc Committee as presented.

Carried.

14.6 Approval of revised GOV-022 Policy

- The revised policy was provided for information and has been recommended by the Board Ad Hoc Committee.

Moved by: A. Zsigmond

Seconded by: S. Nelson

Be it resolved,

THAT the MICs Board of Directors approve the revised GOV-022 Board Recruitment Process policy as recommended by the MICs Board Ad Hoc Committee as presented.

Carried.

14.7 Election of the Board

- P. Dorff called on the CEO to begin the nomination process

ELECTION OF BINGHAM MEMORIAL HOSPITAL CHAIR

- Nomination of O. Silverson was moved by B. Dennis, seconded by J. Gibson.
- No further nominations were presented.
- O. Silverson agreed to let his name stand.
- O. Silverson was then declared Chair for the 2022/2023 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF BINGHAM MEMORIAL HOSPITAL VICE-CHAIR

- Nomination of M. Laderoute was moved by O. Silverson, seconded by J. Gibson.
- No further nominations were presented.
- M. Laderoute agreed to let her name stand.
- M. Laderoute was then declared Vice-Chair for the 2022/2023 fiscal year.

ELECTION OF BINGHAM MEMORIAL HOSPITAL TREASURER

- This position remains vacant.

ELECTION OF ANSON GENERAL HOSPITAL CHAIR

- Nomination of D. Delaurier was moved by F. Morrissette, seconded by D. Cybolsky.
- No further nominations were presented.
- D. Delaurier agreed to let her name stand.
- D. Delaurier was then declared Chair for the 2022/2023 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of elections.

ELECTION OF ANSON GENERAL HOSPITAL VICE-CHAIR

- Nomination of A. Zsigmond was moved by D. Cybolsky, seconded by F. Morrissette.
- No further nominations were presented.
- A. Zsigmond agreed to let her name stand.

- A. Zsigmond was then declared Vice-Chair for the 2022/2023 fiscal year.

ELECTION OF ANSON GENERAL HOSPITAL TREASURER

- Nomination of Fern Morrissette was moved by A. Zsigmond, seconded by D. Cybolsky.
- No further nominations were presented.
- Fern agreed to let her name stand.
- Fern was then declared Treasurer for the 2022/2023 fiscal year.

ELECTION OF LADY MINTO HOSPITAL CHAIR

- Nomination of P. Dorff was moved by S. Nelson.
- No further nominations were presented.
- P. Dorff agreed to let her name stand.
- P. Dorff was then declared Chair for the 2022/2023 fiscal year.

ELECTION OF LADY MINTO HOSPITAL VICE-CHAIR

- Nomination of S. Nelson was moved by P. Dorff.
- No further nominations were presented.
- S. Nelson agreed to let her name stand.
- S. Nelson was then declared Vice-Chair for the 2022/2023 fiscal year.

ELECTION OF LADY MINTO HOSPITAL TREASURER

- This position remains vacant.

15.0 In Camera

15.1 Motion to go in camera

Moved by: D. Delaurier

Seconded by: A. Zsigmond

15.2 Medical Staff reappointments is deferred until after the credentialing review.

15.3 Motion to go out of in-camera

Moved by: D. Delaurier

Seconded by: A. Zsigmond

15.4 Approval of Medical Staff reappointments

Deferred

15.5 BMH Chair's Closing Remarks

- B. Dennis thanked each member of the Senior Management Team personally; this is his last board meeting as he is retiring as he has completed his three three-year terms.
- He leaves with a sense of accomplishment.

16.0 MICs News (P. Dorff)

- The June 2022 MICs Newsletter was provided for information.

17.0 Next Meeting Date (P. Dorff)

- Wednesday, September 28, 2022 at 6:00 p.m. (BMH Lead Site)

18.0 Upcoming Meeting Dates

- TBD

19.0 Adjournment (P. Dorff)

- There being no further business, the meeting adjourned at 9:09 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO