

Minutes of the Meeting of the MICs Board of Directors
Wednesday, September 28, 2022 – 18h00
Via Zoom (BMH Lead Site)

ANSON GENERAL HOSPITAL	
X	Danielle Delaurier – Chair
X	Ann Zsigmond
X	Fern Morrissette – Treasurer
R	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
X	Oswald Silverson – Chair
R	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
R	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
X	Pat Dorff – Chair
X	Susan Nelson – Vice-Chair
	Vacant – Treasurer
X	Desmond O’Connor – Municipal Representative – (removed at 8:18)
MICs GROUP OF HEALTH SERVICES	
X	Paul Chatelain – MICs Chief Executive Officer
X	Isabelle Boucher – MICs Chief Nursing Officer
X	Dr. Joey Tremblay – MICs Chief of Staff
X	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
X	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
X	Gail Waghorn – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (O. Silverson)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. He then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (O. Silverson)

The agenda was reviewed.

12.1 Truth and Reconciliation was added

Motion:

Moved by: A. Zsigmond

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations (CFO)

3.1 Wave 2 Implementation Project Update (CFO)

- CFO provided an overview of the One Initiative; partnership with 23 hospitals across Northeastern Ontario in development and implementation of a new technology platform intended to improve patient care through implementation of the single electronic health information system.
- CFO reviewed the Wave Implementation Project Update, outlining on the work streams.
- CFO received an email indicating that hospitals participating in phase one of the implementation (Sault St. Marie Hospital, North Bay Regional Hospital and Perry Sound Hospital) underwent an upgrade to the platform, they encountered difficulty negotiating a component of one of the Patient Care modules. This will create a delay in our go live date of February 2024. CFO will provide an update from the briefing note at the next meeting.
- The CNO, MICs President of Medical Staff and Change Management Lead are slated to attend an in person meeting in Sudbury.
- CEO and CFO will participate in an Executive session through Zoom.
- CNO attended a meeting with our Project Manager and indicated MICs is currently sitting ahead of many other hospitals in our area.

4.0 Approval of Minutes (O. Silverson)

4.1 Minutes of the MICs Board of Directors meeting held June 22, 2022 were provided for information.

Motion:

Moved by: P. Dorff

Seconded by: S. Nelson

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held June 22, 2022 as presented.

Carried.

5.0 Follow-Up Items (CEO)

5.1 Review of the 2022-2023 Board Work Plan

- The Board Work Plan was updated as presented.
- The Executive Assistant will send out the GCE Board Self-Assessment Tool via email.

5.2 Board Education and Orientation Plan

- The 2022-2023 Education/Orientation Plan was reviewed.
- Education is provided every second month from OHA.
- Board members who need to complete the Orientation will have to do so, scheduling for October.
- Board members can request changes to the plan.

6.0 MICs Finance – (CFO)

- 6.1 July 2022 Operating Statements
- The operating statements were provided for information

BMH:

- In an operating deficit of (\$20,177) at the end of July
- Total Operating Revenue: \$3,110,965
- Total Operating Expenses: \$3,131,142

AGH:

- In a deficit position of (\$69,040)
- Total Operating Revenue: \$4,323,731
- Total Operating Expenses: \$4,392,771

SCM:

- Total Revenue: \$2,146,543
- Total deficit: (\$47,081)

LMH:

- In an operating deficit of (\$357,903)
- Total Operating Revenue: \$5,472,389
- Total Operating Expenses: \$5,830,291

VM:

- Total Revenue: \$1,146,021
- Deficit - operations: (\$29,866)

Motion to approve July 2022 Operating Statements

Moved by: D. Delaurier

Seconded by: D. O'Connor

Be it resolved,

THAT, the MICs Board of Directors approve the July 2022 Operational Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

- 6.2 Investments (CFO)
- The August 31, 2022 MICs Investment Statement was provided for information.
 - Investment report will be presented to the Audit and Finance committee in detail at the next meeting in November.
 - The portfolio valuation report ending August 31, 2022 was provided for information.
- 6.3 August 2022 Capital Report (CFO)
- Working file of HIRF funds provided for updated information.
 - HIRF Grants received were not applied to the intended projects; seasonal tenders didn't run parallel to the receipt of funding.
 - Permission obtained to carry over the grants; redirect the funding to another approved project.
 - Rosedale renovation project for the sun room; tender bid came in over \$1,000,000.
 - LMH air handling unit about to start; delays with seasonal changes, materials and contractor availability.
 - ALL sites are addressing immediate issues in preparation for accreditation.

7.0 Presentations/Reports (O. Silversen)

7.1 Chief Executive Officer Report: (CEO)

- The CEO provided updates on the following information:
- COVID-19 update:
 - We have been managing a number of COVID outbreaks throughout the summer; today we have VM, LMH and BMH currently in outbreak. Team Members are working to the best of their abilities to keep everyone safe.
 - The new Bivalent vaccine is out and available to our health care workers.
 - We continue to run and staff three testing centers; 2 days per week in Cochrane and in Iroquois Falls, and 1 day in Matheson and have been funded to continue into 2022-2023. Staffing these centers has been a real challenge and we are looking at alternatives.
 - Policies are being updated to permit unvaccinated family member's to visit the residents.
- Staffing shortages including physicians have put a real strain on the organization. We've come close in having to close our ER department at least three times.
- AGH X-Ray renovations have begun. The AGH Freight Elevator completion date was pushed once again with TSSA Inspectors on strike which delays the AGH Passenger Elevator Project. BMH Rosedale expansion project, window/door replacement and phase 3 water line replacement tender closing date is September 23rd. The LMH Lab project new design is underway with a November target date for tendering, LMH Air Handling Unit's will be pushed back until the end of September, waiting for materials. All sites are addressing immediate issues in preparation for accreditation.
- We have received approval from the Ministry to carry over our HIRF and ECP funding grants to this fiscal year as most of the projects are delayed due to material and contractor availability. Significant delayed projects include Lab Phase II at LMH, Air Handling Unit for VM. The freight elevator at AGH has begun as well as the Medical vacuum system upgrade at BMH. We are still waiting to hear on our 2022-23 base funding allocations.
- The Ministry of Long-Term Care has introduced new legislation "*Fixing the Long-Term Care Act, 2021*" which took effect on April 11, 2022. There are many "phased in" changes including Infection Control Practices, etc. This has a major impact to long-term care homes and will require a lot of education and additional resources. Bill 7 will have a real impact on our ALC patients and our LTC homes. The extent of it still remains to be seen.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (CNO)

- The CNO provided the following information:
- **AGH**
 - Recruitment for RNs remain challenging as several FT positions remain unfilled.
 - Relying on FT agency staff to stabilize staffing challenges.
 - PT RPN started at the end of May 2022.
 - Census continues to be on the low side for acute with a few empty beds on CCC.
 - Endoscopy program continues to face staffing challenges as Dr. Adesanya gave his resignation as of June 29, 2022; program remains paused at this time.
 - Introducing Smart Pumps to the Nursing team; delay until pharmacist recruited.
 - Action plan remains ongoing for Accreditation in October.
 - Pressure Injury Quality Improvement Initiative initiated across all acute/LTC sites within MICs.

- Agreement with Trillium has been signed in attempt to find five full time nurses.
- **LMH**
 - Recruiting for a full time Pharmacist for MICs; operations remain afloat with assistance from Northwest Pharmacies.
 - Site visit in June by cancer center with recertification of pharmacy and nursing staff. Nursing staff coverage for Oncology department stable.
 - Continue to have vacant RN and RPN positions
 - Relying on agency RPN coverage
 - OR services have resumed as of August 29, after summer closure
- **BMH**
 - Q1 nursing staffing was challenging: agency nurses filled the voids.
 - Working on the Medication Management Action Plan report for 2022.
 - Implementation of post discharge telephone calls
 - Assessing ways to access tele psychiatry supports to better serve patients with mental health needs
 - Continue preparing for our onsite Accreditation Survey (October 2-6, 2022).
 - Leadership zoom invites have been sent out for Chairs to attend the meetings.
- Board members were invited to ask questions.

8.0 Medical Staff (MICs Chief of Staff)

8.1 Chief of Staff Report

- MICs Chief of Staff provided a verbal update on the following:
 - Hard work and dedication of the overworked staff while continuing to follow protocols despite of fatigue.
 - Physician recruitment remains top priority despite accreditation and COVID.
 - Two physicians visited in the summer, one decided to stay South, One physician is interested in both LMH and AGH, and no decision has been made.
 - Three ER departments are currently stable despite shortages across the province.
 - COVID-19 stipend extended to March 31, 2023; pays for travel and extra dollars per hour.
 - Cochrane Family Health Team (FHT) operating as a Family Health Organization (FHO) was at risk of losing FHO status if not successful at recruiting a physician in the near future
 - FHO's minimum requirement of six MDs is now only 3; no longer at risk; will be able to remain open with only one Physician.
 - MICs medical students and residents Northern Ontario School of Medicine (NOSM) students October 31 – November 27, 2022; ICE108
 - Chief of Staff extended an invitation for Speakers to attend Temiskaming-Cochrane Local Educational Group (T-C LEG) Meeting on November 18, 2022 for our Medical Students and Residents.
 - Dr. Fontaine, Medical Student signed for a four year after completing an eight week residency with Chief of Staff; Dr. Migueal Proulx will complete four weeks with Chief of Staff in October. Chief of Staff is optimistic on securing physicians who attended MICs as part of their residency in the upcoming year.
 - Surgical Program is up and running well; waitlist is very appropriate.
 - Chief of Staff clarified the terms of insurance to accept residencies.

8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting June 15, 2022 were provided for information.

9.0 Ontario Health North / MOHLTC Business (CEO)**9.1 New Fixing Long-Term Care Act 2021**

- CEO reviewed the New and Enhanced FLTCA Requirements by Transition Date report as provided in the package.
- Challenges from IPAC; may need to recruit another IPAC Lead.
- CEO reviewed the new process of Bill 7 passed on August 31, 2022.
- CEO has a meeting with CCAC this Friday; he will provide more details at the next meeting, as well as a brief post the meeting.
- Board members were invited to ask questions.

10.0 MICs Quality Committee (CNO)**10.1 MICs Quality Committee Meeting**

- Minutes of the Quality Committee meeting June 8, 2022 were provided for information.
- Board members were invited to ask questions.

10.2 Critical Incidents Report

- The Critical Incident reports for Q4 and Q1 for acute care as well as Long-Term care were provided for information.
- The information is extrapolated from our RL6 incident reporting system.
- The report covers total hospital critical incidents, LTC critical incidents, total number of incidents, total number of near misses/good catches and types of incidents.
- We are seeing slightly higher number of incidents.
- Near misses promote a culture of risk management.
- Falls remain our top incident that is reported within MICs, then safety/security.
- Hospital critical incidents and LTC critical incidents have very different definitions; may need to include the amendments from Fixing Long-Term Care Home Act (FLTCA).

10.3 Corporate Scorecard

- The format of the Corporate Scorecard was revised to simplify and make it easier to read; the first page is a MICs perspective; page two shows the individual performance for Q1 2021-2022.
- Professional conduct issues are reviewed to ensure they are properly categorized.
- Board members were invited to ask questions.

11.0 Physician & HR Recruitment (CEO)**11.1 Worker Bees Update**

- MICs has committed to Worker Bee \$20,000 for the next four years to hire a full time physician recruiter.
- Two candidates; both declined interviews.
- Another add will go out, expanding the distribution area.
- Two recruitment fairs coming up; NOSM end of October and University of Ottawa the end of November; CHRO is attending both.
- If worker Bees are unable to secure a Physician Recruiter, the funding will not be provided.
- Board members were invited to ask questions.

12.0 Indigenous and French Language Issues (CEO)**12.1 National Day for Truth and Reconciliation**

- This Friday, September 30th marks the National Day for Truth and Reconciliation, a

day that honours the children who never returned home and Survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process. This federal statutory holiday was created through legislative amendments made by Parliament.

- The MICs Group of Health Services will commemorate this important day by flying the Canadian Flag at half-mast at all MICs facilities which has one.
- We also encourage you to wear orange to help raise awareness of the individual, family and community inter-generational impacts of residential schools, and to promote the concept of “Every Child Matters”.

13.0 Site Business (O. Silverson)

13.1 Anson General Hospital:

- N/A

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- The Town of Cochrane is asking for the Board’s approval to run a trail on Lady Minto Hospital’s property. An overview of the trail with the property lines roughly showing where the trail would be based was provided for information.
- This will be a multi-use accessible trail with low intrusive lighting; it would have the same lights that are on the boardwalk around the lake. The town believes the pathway with be very visually pleasing and stimulating to some of our patients and residents as this will be a nice access route for walkers and bikers.
- CEO will request that Jason Boyer provide a summary of the project and recognition for the land.

Motion: LMH Board of Directors to approve the implementation of the multi-use path.

Moved by: P. Dorff

Seconded by: S. Nelson

Be it resolved,

THAT, the LMH Board of Directors approve the implementation of the multi-use path as presented.

Carried.

14.0 Partnership Business (O. Silverson)

14.1 June 2022 Board Effectiveness Survey Results

- 11 out of 11 surveys were submitted.

14.2 September Board Effectiveness Survey

- The survey was emailed to the board members following the meeting.

15.0 In Camera

15.1 Motion to go in camera

Moved by: A. Zsigmond

Seconded by: P. Dorff

15.2 Medical Staff Reappointments and New Physician Hospital Privileges

- Applications were reviewed

15.3 SCM Projected Financial Statements (*attached*)

- SCM projected financial statements were reviewed
- Open forum will be set to provide update
- Board Members were invited to ask questions

15.4 Motion to go out of in-camera

Moved by: F. Morrissette

Seconded by: S. Nelson

15.5 Approval of Hospital Privileges

Motion to approve the list of reappointments to the Professional Staff in the categories of Active Staff, Locum Tenens, Consulting, Courtesy and Other as recommended by the MICs Medical Advisory Committee.

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for all physicians listed in the attachment provided as recommended by the MICs Medical Advisory Committee as presented. It is to be noted that Dr. Richard McGuire be given privileges for Lady Minto Hospital only.

Carried.

Motion to approve hospital privileges for Dr. Musbah Farhat, Dr. Mandeep Gaidhu and Dr. David Murphy as locum tenens in the Critical Care/Emergency Department and Dr. Marta Thorpe in the Dental Surgery Program as recommended by the MICs Medical Advisory Committee.

Moved by: P. Dorff

Seconded by: S. Nelson

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for Dr. Musbah Farhat, Dr. Mandeep Gaidhu and Dr. David Murphy as locum tenens in the Critical Care/Emergency Department and Dr. Marta Thorpe in the Dental Surgery Program as recommended by the MICs Medical Advisory Committee as presented.

Carried.

16.0 MICs News (O. Silverson)

- The July, August and September 2022 MICs Newsletters were provided for information.

17.0 Next Meeting Date (O. Silverson)

- Wednesday, October 26, 2022 at 6:00 p.m. (AGH Lead Site) via zoom

18.0 Upcoming Meeting Dates

- As per agenda

19.0 Adjournment (O. Silverson)

- There being no further business, the meeting adjourned at 8:44 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO