

Minutes of the Meeting of the MICs Board of Directors
Wednesday, October 26, 2022 – 18h00
Via Zoom (BMH Lead Site)

ANSON GENERAL HOSPITAL	
X	Danielle Delaurier – Chair
R	Ann Zsigmond – Vice-Chair
X	Fern Morrissette – Treasurer
R	Darcy Cybolsky – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
X	Oswald Silverson – Chair
X	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
X	Jenny Gibson – Municipal Representative
LADY MINTO HOSPITAL	
X	Pat Dorff – Chair
R	Susan Nelson – Vice-Chair
	Vacant – Treasurer
R	Desmond O’Connor – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
X	Paul Chatelain – MICs Chief Executive Officer
R	Isabelle Boucher – MICs Chief Nursing Officer
X	Dr. Joey Tremblay – MICs Chief of Staff
X	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
X	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
X	Gail Waghorn – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (D. Delaurier)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (D. Delaurier)

The agenda was reviewed.

Motion:

Moved by: O. Silverson

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations (CFO)

3.1 Wave 2 Implementation Project Update

- An updated timeline for the ONE implementation project was provided for information; the scheduled completion time has not been modified.
- A Clinical Informatics position was posted; need someone on the clinical side to lead the project internally.
- Interim financing for the project has been finalized; no financing has been utilized to date. We are preparing to start using some financing in the new year. The amount financed will be locked in once the project is complete.
- MICs is heavily involved in all levels of the implementation process; our team is doing very well in comparison to other hospitals with our current implementation progress.

4.0 Approval of Minutes (D. Delaurier)

- 4.1 Minutes of the MICs Board of Directors meeting held September 28, 2022 were provided for information.

Motion:

Moved by: P. Dorff

Seconded by: J. Gibson

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held September 28, 2022 as presented.

Carried.

5.0 Follow-Up Items (CEO)

5.1 Review of the 2022-2023 Board Work Plan

- The Board Work Plan was reviewed for the month of October.
- The Credentialing 101 education session was moved to November to facilitate the delegation.
- Board Orientation is being scheduled; looking into early December to reach the Board's new municipal representatives.
- CFO will speak to HIRF Capital projects.
- CEO will provide an update on our Strategic Plan.

5.2 Application for Board Membership

- The Board Ad Hoc Committee reviewed the revised Board Membership Application and recommends its approval to the MICs Board of Directors.

Moved by: O. Silverson

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the revised Board Membership Application as recommended by the Board Ad Hoc Committee as presented.

Carried.

6.0 MICs Finance (CFO)**6.1 August 2022 Operating Statements**

- The operating statements were provided for information

BMH

- In an operating deficit of (\$128,504) at the end of August
- Total Operating Revenue: \$3,805,923
- Total Operating Expenses: \$3,934,427

AGH

- In a surplus position of \$120,809
- Total Operating Revenue: \$5,325,404
- Total Operating Expenses: \$5,204,596

SCM

- Total Revenue: \$2,639,505
- Total Deficit: (\$220,179)

LMH

- In an operating deficit of (\$292,930)
- Total Operating Revenue: \$6,739,264
- Total Operating Expenses: \$7,032,194

VM

- Total Revenue: \$1,405,545
- Deficit - operations: (\$96,323)

Motion to approve Aug 2022 Operating Statements

Moved by: J. Gibson

Seconded by: O. Silverson

Be it resolved,

THAT, the MICs Board of Directors approve the Aug 2022 Operational Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.2 HIRF Capital Report

- Working file of HIRF funds was provided for updated information; strictly infrastructure
- Waiting for HIRF award; should be out by the end of November
- Q2 detailed Board report will be presented to the Audit and Finance Committee and will include details of capital equipment purchases.
- AGH X-ray department upgrade is complete; delay in completion of AGH Freight elevator as TSSA inspectors are on strike, which is delaying the passenger elevator project.
- BMH/Rosedale expansion project tender closing date was on September 23rd; all projects have been awarded. BMH X-ray upgrade will commence now that the AGH X-ray upgrade is complete.
- LMH Lab project new design is underway with a November target date for tendering. LMH air handling unit construction has resumed. Concerns whether or not to start the air handling 3A and 3B project due to seasonal changes, as it is part of ECP funding.

Randy will meet with CEO and CFO to discuss; an update will be provided at the next Board meeting.

- LMH Pharmacy upgrade is about 90% complete; delays with contractor and material availability.
- HIRF Grants received were not applied to the intended projects; seasonal tenders did not run parallel to the receipt of funding. Permission obtained to carry over the grants and redirect the funding to another approved project.
- Contractors are still difficult to obtain and impacts project material costs.
- Board members were invited to ask questions.

7.0 Presentations/Reports (D. Delaurier)

7.1 Chief Executive Officer Report: (CEO)

- The CEO provided updates on the following information:
- COVID-19 update:
 - We have been managing a number of COVID outbreaks, which has been exhausting for everyone including our staff.
 - The new bivalent vaccine is available to our health care workers and residents. Unfortunately, many are not eligible due to the outbreaks.
 - We continue to run and staff three Testing Centers; 2 days per week in Cochrane and Iroquois Falls and 1 day in Matheson. Funding for centers will continue into March 2023.
- The AGH X-Ray upgrade is complete. The completion date for the AGH freight elevator project is delayed due to TSSA Inspectors being on strike. The BMH/Rosedale expansion project, window/door replacement and phase 3 water line replacement tender closing date was Sept 23rd and all projects have been awarded. The BMH X-ray upgrade will be next, now that AGH is complete. The LMH Lab project new design is underway with a November target date for tendering. LMH AHU's construction has resumed. The LMH Pharmacy upgrade is almost at the 90% review. Contractors are still difficult to obtain and there are continuing delays in obtaining materials, which impacts all projects.
- CEO is preparing a proposal for a CT scan to submit to Ministry of Long-Term Care; CT will be located at LMH.
- We have received our 2% base funding allocations for the 2022-23 fiscal year.
- The Ministry of Long-Term Care has introduced new legislation "Fixing the Long Term Care Act" which took effect on April 11, 2022. There are many "phased in" changes including Infection Control Practices, etc. The six-month transition period ended on October 11, 2022. We are working on the required changes: Written Medical Director Agreements, Quality Committee, Palliative Care Best Practices, etc.
- We met with Home Care Community Support Services to review Bill 7. They will be making a presentation to the Medical Advisory Committee on the criteria of transitioning ALC patients to LTC; however, the presenter was ill and not able to attend. Will present again in November.
- We had a very successful Accreditation Survey. Our rating score was 97.4%. We are waiting to hear back on our Accreditation decision, but we expect it will be positive.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (CEO)

- The CNO provided the Board Report as presented; Q1 data provided on wait times and length of stay in our Emergency departments with comparison to the provincial targets.
- Board members were invited to ask questions.

8.0 **Medical Staff** (MICs Chief of Staff)

8.1 Chief of Staff Report

- MICs Chief of Staff provided a verbal update on the following:
 - Team members continue to work hard despite being short at all levels.
 - Recruitment remains a high priority.
 - NOSM students are arriving on October 31st and will be here until November 27th
 - LEG conference on November 18th has been cancelled; difficult to find presenters
 - Emergency departments are stable at all three sites with locums.
 - LMH Surgical Program is doing well with a short wait list.
 - AGH Endoscopy program is still on hold.
- Board members were invited to ask questions.

8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting September 21, 2022 were provided for information.
- Board members were invited to ask questions.

9.0 **Ontario Health North / MOHLTC Business** (CEO)

9.1 N/A

10.0 **MICs Quality Committee** (CNO)

10.1 N/A

11.0 **Physician & HR Recruitment** (CEO)

11.1 Worker Bees Update

- Physician Recruiter position has been posted for a second time.
- BMH pizza lunch will be on November 4th; medical students will be invited
- NOSM virtual recruitment fair had one person attended the virtual booth.
- CHRO will go to Ottawa at the end of November and Grand Bend in January.
- MICs has committed \$20,000 to the Worker Bee committee for the next four years to hire a full time Physician Recruiter. If Worker Bees are unable to secure a Physician Recruiter, the funding will not be provided.
- Board members were invited to ask questions.

11.2 Physician Assistant Approval

- CHRO submitted an application to receive funding for Physician Assistants. The application was approved for Physician Assistant Funding for each site. Physician Assistants can assist in the Emergency department and Acute care, under supervision of the Medical Director. Positions need to be filled by end of December. Postings have been sent out.
- Funding for Nurse Practitioners has been announced; a posting will go out for a position for Rosedale/South Centennial Manor; funding is received upon hiring.

12.0 Indigenous and French Language Issues (CEO)

12.1 N/A

13.0 Site Business (D. Delaurier)13.1 Anson General Hospital:

- N/A

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- N/A

14.0 Partnership Business (D. Delaurier)14.1 September 2022 Board Effectiveness Survey Results

- Eight out of 10 surveys were submitted.

14.2 October Board Effectiveness Survey

- The survey will be emailed to the Board members following the meeting.

14.3 Strategic Planning Update (CEO)

- Strategic Plan and Q1 Performance Measures were reviewed in detail with the Board.
- Board members were invited to ask questions.
- CEO opened the floor for suggestions on how to update the 2022 Strategic Plan for the next three years.
- Circulate a survey to team members, community members, indigenous and Francophone populations to seek their input to populate our goals and strategic direction.
- CEO will follow up.

15.0 In Camera

15.1 Motion to go in camera

Moved by: P. Dorff

Seconded by: J. Gibson

15.2 SCM Redevelopment

15.3 Motion to go out of in-camera

Moved by: P. Dorff

Seconded by: O. Silversen

16.0 15.5 MICs News (D. Delaurier)

- The October 2022 MICs Newsletter was provided for information.

17.0 Next Meeting Date (D. Delaurier)

- Wednesday, November 23, 2022 at 6:00 p.m. (LMH Lead Site) via zoom

18.0 Upcoming Meeting Dates

- As per agenda

19.0 Adjournment (D. Delaurier)

- There being no further business, the meeting adjourned at 7:54 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO