

Minutes of the Meeting of the MICs Board of Directors
Wednesday, January 25, 2023 – 18h00
Via Zoom (BMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
x	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
x	Dave Dymment – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
R	Susan Nelson – Vice-Chair
	Vacant – Treasurer
R	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (O. Silverson)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. He then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (O. Silverson)

The agenda was reviewed.

Amend: add

- 15.1 Motion to go in camera
- 15.2 Medical Staff Reappointments and New Physician Hospital Privileges
- 15.3 Motion to go out of in camera

15.4 Approval of Physician privileges

Motion:

Moved by: A. Zsigmond

Seconded by: F. Morrissette

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations (CEO)

3.1 N/A

4.0 Approval of Minutes (O. Silverson)

4.1 Minutes of the MICs Board of Directors meeting held November 23, 2022 were provided for information.

Motion:

Amend item 6.1, VM agency nursing costs should be \$132,419

Moved by: D. Delaurier

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held November 23, 2022 as amended.

Carried.

5.0 Follow-Up Items (CEO)

5.1 Review of the 2022-2023 Board Work Plan

- The Board Work Plan was reviewed for the month of January
- Board Orientation Session was held on January 16, 2023

5.2 Review of Board Self-Assessment Tool Results

- Discussed the results of the OHA Board Self-Assessment Survey
- Board Members were invited to ask questions

6.0 MICs Finance (CFO)

6.1 November 2022 Operating Statements

- The CFO gave an update of the financial statements for all sites, period ending November 2022
- Q3 will be reported to MOH on January 31, 2023

BMH

- In an operating deficit of (\$245,047) at the end of November
- Operating Revenue: \$6,133,216
- Operating Expenses: \$6,378,263

AGH

- In an operating surplus position of \$286,760 at the end of November
- Operating Revenue: \$8,518,477
- Operating Expenses: \$8,231,717

SCM

- In an operating deficit of (\$338,711) at the end of November

LMH

- In an operating deficit of (\$461,849) at the end of November
- Operating Revenue: \$10,814,505
- Operating Expenses: \$11,276,354

VM

- In an operating deficit of (\$111,631) at the end of November
- Board Members were invited to ask questions

Motion to approve November 2022 Operating Statements

Moved by: P. Dorff

Seconded by: A. Zsigmond

Be it resolved,

THAT, the MICs Board of Directors approve the November 2022 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as recommended by the Audit and Finance Committee.

Carried.

6.2 Capital Infrastructure Budget Update

- The CFO provided an update on the Capital Building Infrastructure Projects
- 2021-2022/2022-2023 Capital Projects Report presents the status of all the projects including those that have carried over into the 2022-2023 year due to the time frame it takes from the starting point of grant approval to the date of project completion
- Board Members were invited to ask questions

6.3 HAPS 2023/2024 Operating Budget Submission

- Board approval of the HAPS is at the discretion of the hospital rather than a requirement
- Hospitals are required to complete a HAPS narrative to be included with the financial submission
- Initial 2023-2024 HAPS is due December 2, 2022 and the final 2023-24 HAPS is due January 31, 2023

BMH:

- Projected budgeted operating deficit for BMH = \$(709,273)

AGH:

- Projected budgeted operating deficit for AGH = \$(320,392)

LMH:

- Projected budgeted operating deficit for LMH = \$(1,441,397)
- Board Members were invited to ask questions

Motion to approve the 2023/2024 Operating Budget Assumptions

Moved by: B. Lefebvre

Seconded by: F. Morrissette

Be it resolved,

THAT, the MICs Board of Directors approve the 2023/2024 Operating Budget Assumptions for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.4 Legion Grant (CEO)

- The 2022 Charitable Foundation Grants were approved. AGH will receive \$7496 to go towards two vital sign monitors, SCM will receive \$7570 for two ceiling lifts and accessories, Rosedale will receive \$7250 for a sit stand lift and accessories, LMH will receive \$9800 to go towards a sit/stand lift system and Villa Minto will receive \$7995 for a manual traverse ceiling lift and accessories.

7.0 **Presentations/Reports** (O. Silverson)

7.1 Chief Executive Officer Report: (CEO)

- COVID-19 update:
 - We have moved from active to passive screening in our acute care hospitals, but the screening and testing process remains in long-term care.
 - We continue to run and staff three testing centers; 2 days a week in Cochrane and in Iroquois Falls, and 1 day in Matheson and have been funded to continue to March 2023.
- We will begin refreshing our Strategic Plan 2023-2025 this winter. We have used the employee work-life pulse survey to guide us in terms of staffing input, etc. We will be consulting with our team members and community stakeholders (including PFAC).
- The 96-bed SCM Project is proceeding with the substantial construction funding increases announced in November. The land behind AGH has been zoned and purchased by SCM. I presented at Iroquois Falls Town Council in early December and will be presenting at the open forum at IFFHS on February 2, 2023. The construction costs have increased and is around \$41M. The community will have to fundraise approximately \$5M. We need to be shovel-ready by August 31, 2023 to qualify for this new funding. This is great news but there is a lot of work to be done. A SCM Project Advisory group will be formed.
- Our CT scanner business case has been submitted to Ontario Health. It is under review and is expected to take some time before final approval.
- The AGH Freight Elevator is still working on deficiencies, which continues to delay the AGH passenger Elevator Project. SCM Generator has been repaired, BMH Rosedale expansion and Negative Air Installations continue. LMH AHU's 1a & 1b and 3a and 3b resumed construction. Proposed tender dates for LMH Lab and Pharmacy upgrade will likely be happening around the same time in March and weekly meetings have been requested to ensure the target date for the Lab will be met. Contractors are still difficult to obtain and there are continuing delays in obtaining materials which impacts all projects. A request has been submitted MOH to carry over the funding to the 2023-2024 year

- The MooseFM Radiothon raised approximately \$8K in December. Thank you to everyone who was involved.
- Board Members were invited to ask questions

7.2 Chief Nursing Officer Report: (CNO)

- Nursing Recruitment and Retention: Recruitment efforts are ongoing. No success with recruitment firm as of yet. New graduates and students will be looking for work. We are attending three upcoming Recruitment Fairs. We continue to rely on the support of Agency nurses although we were able to reduce the use of Agency nurses by four in long-term care.
- Clinical Activity: 50% occupancy. Decrease in ALC admissions. Emergency volumes are almost back to baseline
- Accreditation: currently working on an action plan to address the unmet criteria; evidence of compliance needs to be submitted to Accreditation Canada by March 6th. No unmet criteria for the Governance team.
- Pharmacy: Continue to recruit a full-time Pharmacist. North West Pharmacies continues to provide interim FT coverage. Also recruiting for a FT Pharmacy Technician.
- Board Members were invited to ask questions

8.0 Medical Staff (MICs Chief of Staff)

8.1 Chief of Staff Report

- MICs Chief of Staff provided a verbal update on the following:
 - We still need 1-2 physicians at each facility, no agreements currently being signed
 - Ottawa Recruitment Fair had more traffic than NOSM
 - Summer stipend has been extended to March 31, 2023
 - AGH is stable with the use of EDLP; applications for LMH and BMH are still in the works
 - ER Locum list is healthy and we receive quick responses when reaching out for help
 - Currently have 2 second-year NOSM Medical Learners
 - OR is stable and doing well
 - Screening of OR patients is still be done due to the nature of the procedures
 - No active COVID-19 outbreaks at this time
- Board Members were invited to ask questions

8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting on November 25, 2022, were provided for information.
- Board members were invited to ask questions.

9.0 Ontario Health North / MOHLTC Business (CEO)

9.1 N/A

10.0 MICs Quality Committee (CNO)

10.1 2023/2024 Quality Improvement Plan

- Excellent Care for All Act requires hospitals to submit a QIP on an annual basis. This is generated after reviewing the guidance documents and looking at what the proposed indicators are for the year. Stakeholder engagement also develops what the plan will look like. This is due April 1, 2023
- Quality Improvement Plan proposed indicators for 2023-2024 were reviewed for

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- Hospitals, Interprofessional and Primary Care, and Long-Term Care
 - Next Steps are to present the draft plans for review to the Quality Committee, then present them to the Board for approval.
 - Board Members were invited to ask questions

10.2 2023-2024 Corporate Scorecard

- Corporate Scorecard was reviewed for Q2
- Board members were invited to ask questions

10.3 Minutes of the Quality Meeting held September 14, 2022

- Minutes of the September 14, 2022 Quality Committee meeting were provided for information
- Board Members were invited to ask questions

11.0 Physician & HR Recruitment (CEO)

11.1 Worker Bee Update

- Worker Bee has submitted another recruitment ad in the Enterprise

11.2 Physician Assistant

- CEO will participate on a task force for Physician Recruitment and Housing in Cochrane

12.0 Indigenous and French Language Issues (CEO)

12.1 N/A

13.0 Site Business (O. Silverson)

12.2 Anson General Hospital:

- N/A

12.2 Bingham Memorial Hospital:

- N/A

12.3 Lady Minto Hospital:

- N/A

14.0 Partnership Business (O. Silverson)

14.1 November 2022 Board Effectiveness Survey Results

- Eight out of 12 surveys were submitted

14.2 January Board Effectiveness Survey

- The survey will be emailed to the Board members following the meeting

15.0 In Camera

15.1 Motion to go in-camera

Moved by: A. Zsigmond
Seconded by: D. Delaurier

15.2 New Physician Privileges

15.3 Motion to go out of in-camera

Moved by: P. Dorff

Seconded by: F. Morrissette

15.4 Approval of Hospital Privileges

Motion to approve locum tenens privileges for Francis Sem and Jonathan Ding as recommended by the MICs Medical Advisory Committee

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Be it resolved,

THAT the MICs Board of Directors approve locum tenens privileges for Francis Sem and Jonathan Ding as recommended by the MICs Medical Advisory Committee as presented

Carried.

16.0 MICs News (O. Silverson)

- The December 2022 and January 2023 MICs Newsletters were provided for information

17.0 Next Meeting Date (O. Silverson)

- Wednesday, February 22, 2022 at 6:00 p.m. (AGH Lead Site) via zoom

18.0 Upcoming Meeting Dates

- As per agenda

19.0 Adjournment (O. Silverson)

- There being no further business, the meeting adjourned at 7:54 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO