

**Minutes of the Meeting of the MICs Board of Directors**  
**Wednesday, February 22, 2023 – 18h00**  
**Via Zoom (AGH Lead Site)**

<b>ANSON GENERAL HOSPITAL</b>	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
<b>BINGHAM MEMORIAL HOSPITAL</b>	
x	Oswald Silverson – Chair
R	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
R	Dave Dymment – Municipal Representative
<b>LADY MINTO HOSPITAL</b>	
x	Pat Dorff – Chair
x	Susan Nelson – Vice-Chair
	Vacant – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
<b>MICs GROUP OF HEALTH SERVICES</b>	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
<b>GUESTS</b>	
x	Tiffany Smith – MICs Executive Assistant ( <i>Recording Secretary</i> )
x	Gail Waghorn – MICs Chief Financial Officer

**1.0 Call to Order & Chairs Remarks (D. Delaurier)**

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

**2.0 Approval of Agenda (D. Delaurier)**

The agenda was reviewed.

Add: 11.2 Physician Housing

Motion:

Moved by: O. Silverson

Seconded by: A. Zsigmond

Be it resolved,

**THAT** the MICs Board of Directors approve the board agenda as amended.

Carried.

### **3.0 Trustee Education / Presentations (CEO)**

3.1 Deferred. HR Statistics presentation will be presented at the March meeting.

### **4.0 Approval of Minutes (D. Delaurier)**

4.1 Minutes of the MICs Board of Directors meeting held January 25, 2023 were provided for information.

Amend:

Sylvie Charron-Lemieux was marked present but was not in attendance.

The value indicated on the VM and SCM Operating Expense report is the same value as the operating deficit amount. Amend to include only the operating deficit.

Motion:

Moved by: B. Lefebvre

Seconded by: P. Dorff

Be it resolved,

**THAT** the MICs Board of Directors approve the minutes of the meeting held January 25, 2023 as amended.

Carried.

### **5.0 Follow-Up Items (CEO)**

#### **5.1 Review of the 2022-2023 Board Work Plan**

- The Board Work Plan was reviewed for the month of February
- HR Statistics presentation has been deferred to March
- Q3 Strategic Planning report has been deferred to March

#### **5.2 Agency Nurses (CNO)**

- Discussed the email that was circulated in regards to Agency nurse fees.
- Recruitment efforts continue. CHRO and Patient Care Manager are attending recruitment fairs again this month.
- Board Members were invited to ask questions.

### **6.0 MICs Finance (CFO)**

#### **6.1 December 2022 Operating Statements**

- The CFO gave an update of the financial statements for all sites, period ending November 2022.
- Q3 was reported to MOH on January 31, 2023.

#### **BMH**

- In an operating deficit of (\$292,887) at the end of December
- Operating Revenue: \$7,139,877
- Operating Expenses: \$7,432,763

#### **AGH**

- In an operating surplus position of \$291,337 at the end of December

- Operating Revenue: \$9,864,169
- Operating Expenses: \$9,572,832

**SCM**

- In an operating deficit of (\$434,651) at the end of December
- Operating Revenue: \$4,832,147

**LMH**

- In an operating deficit of (\$583,475) at the end of December
- Operating Revenue: \$12,663,995
- Operating Expenses: \$13,247,470

**VM**

- In an operating deficit of (\$217,214) at the end of December
- Operating Revenue: \$2,537,485
- Capital Budgets were provided for information
- Board Members were invited to ask questions

Motion to approve December 2022 Operating Statements

Moved by: F. Morrissette

Seconded by: O. Silverson

Be it resolved,

**THAT**, the MICs Board of Directors approve the December 2022 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

## 6.2 Capital Infrastructure Update

- The Capital Building Infrastructure Projects report was provided for information.
- 2021-2022/2022-2023 Capital Projects Report presents the status of the projects including those that have carried over into 2022-2023.
- Board Members were invited to ask questions.

## 6.3 MICs Cash and Investments

- The CFO provided an update on MICs' Operating Account. Discussed cash flow and investments within our accounts.
- Board Members were invited to ask questions.

## 7.0 **Presentations/Reports** (D. Delaurier)

### 7.1 Chief Executive Officer Report: (CEO)

- COVID-19 update:
  - We have moved from active to passive screening in our acute care hospitals, but the screening and testing process remains in long-term care.
  - We continue to run and staff three testing centers; 2 days a week in Cochrane and in Iroquois Falls, and 1 day in Matheson and have been funded to continue to March 2023. We are exploring how to do this in-house, come April.
  - We received another allocation of prevention and containment funding for our hospitals to the end of March 2023.

- The 96-bed SCM Project is proceeding with the substantial construction funding increases announced in November. The preliminary plans and confirmation of financing will be submitted by February 28, 2023. We will be advertising for a Project Manager very soon.
- We continue to work closely with our Cochrane District partners in the development of the Ontario Health Team. We attended a successful virtual meeting early this month with the Ministry of Health and Ontario Health. Our application is progressing and we expect approval soon.
- The AGH Freight Elevator is finally up and running and the AGH Passenger Elevator should be ready soon. The BMH Rosedale expansion and Negative Air Installations continue. LMH AHU's 1a & 1b and 3a & 3b resumed construction. Proposed tender dates for LMH Lab and Pharmacy Upgrade will likely be happening around the same time in March and weekly meetings have been requested to ensure the target date for the Lab will be met. Contractors are still difficult to obtain and there are continuing delays in obtaining materials which impacts all projects. We have asked for some of our HIRF and ECP grant funding to be carried over to the 2023-24 fiscal year. We should hear back very soon.
- Board Members were invited to ask questions.

#### 7.2 Chief Nursing Officer Report: (CNO)

- The CNO reported on the activity of ER visits for Q2 for all three hospitals.
- Discussed the CTAS levels and their associated level of priority; our sites are receiving mainly CTAS levels of four and five in our ER Departments.
- Discussed the three key indicators that we continue to monitor; length of stay for Emergency patients of Low urgency, High urgency and for patients who were admitted in comparison to the provincial target for each indicator.
- A five-year comparison of ER visits was provided for all three hospitals.
- The CNO provided a summary of the non-urgent patient transfers.
- Board Members were invited to ask questions.

### 8.0 **Medical Staff** (MICs Chief of Staff)

#### 8.1 Chief of Staff Report

- MICs Chief of Staff provided a verbal update on the following:
  - Interest for ER Locums at the recruitment fair; no local physician's yet
  - All three ER departments are stable; EDLP applications for LMH and BMH are still in progress.
  - COVID summer stipend has been extended until March 31, 2023.
  - Dr. Bruno has two NOSM students who are here until March 6, 2023.
  - ER numbers are still up but are closer to base line. Mental health visits are up.
  - Cochrane surgical program is running well, will not be operational during the March break.
  - Working on staffing for the AGH Endoscopy program.
- Board Members were invited to ask questions.

#### 8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting on January 25, 2023, were provided for information.
- Board Members were invited to ask questions.

**9.0 Ontario Health North / MOHLTC Business (CEO)**9.1 N/A**10.0 MICs Quality Committee (CNO)**10.1 N/A**11.0 Physician & HR Recruitment (CEO)**11.1 Worker Bee Update

- Worker Bee committee has submitted another recruitment advertisement in the Enterprise; they continue to look for membership
- Task Force meeting; Cochrane Mayor and council forming a committee in Cochrane
- CHRO attending Recruitment Fairs in Grand Bend and Collingwood (ROMP).

11.2 Physician Housing

- Discussed incentive packages for primary care physicians.
- Discussed our housing portfolio in our three communities and the terms to access to the subsidised housing.

**12.0 Indigenous and French Language Issues (CEO)**12.1 N/A**13.0 Site Business (D. Delaurier)**13.1 Anson General Hospital:

- SCM Redevelopment Project Update
  - Timelines for submissions:
    - ✓ Financial information checklist was submitted to the Ministry of Long-Term Care on February 10<sup>th</sup>
    - ✓ Preliminary plans and financing to be confirmed by Feb 28<sup>th</sup>
    - ✓ Final drawings submitted for Municipal approvals by March 31, 2023
    - ✓ Signed development agreement by April 7<sup>th</sup>
    - ✓ Licensing and documentation to be submitted by April 30<sup>th</sup>
    - ✓ Tendering and business review for construction to be submitted by July 18<sup>th</sup>
    - ✓ Approval to construct package to be submitted by August 11<sup>th</sup>
  - Next steps:
    - ✓ Answer questions from feedback questionnaires
    - ✓ Awaiting to hear back land deed in regard to mining rights
    - ✓ Posting for Project Manager position to go out
    - ✓ TOR and Application Form to be approved for posting

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- N/A

**14.0 Partnership Business (D. Delaurier)**14.1 January 2023 Board Effectiveness Survey Results

- Eight out of 12 surveys were submitted

14.2 February Board Effectiveness Survey

- The survey will be emailed to the Board Members following the meeting

**15.0 In Camera**

15.1 Motion to go in-camera

Moved by: S. Charron-Lemieux

Seconded by: S. Nelson

15.2 Physician Privileges

15.3 Motion to go out of in-camera

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

15.4 Approval of Hospital Privileges

Motion to approve Locum Tenens privileges for Dr. Andrew Shure and Dr. Waseem El-Halabi as recommended by the MICs Medical Advisory Committee

Moved by: O. Silverson

Seconded by: P. Dorff

Be it resolved,

**THAT** the MICs Board of Directors approve Locum Tenens privileges for Dr. Andrew Shure and Dr. Waseem El-Halabi as recommended by the MICs Medical Advisory Committee as presented

Carried.

**16.0 MICs News (D. Delaurier)**

- The February 2023 MICs Newsletter was provided for information

**17.0 Next Meeting Date (D. Delaurier)**

- Wednesday, March 22, 2022 at 6:00 p.m. (LMH Lead Site) via zoom

**18.0 Upcoming Meeting Dates**

- As per agenda

**19.0 Adjournment (D. Delaurier)**

- There being no further business, the meeting adjourned at 7:54 p.m.

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CHAIR, Bingham Memorial Hospital

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CHAIR, Anson General Hospital

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CHAIR, Lady Minto Hospital

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SECRETARY, MICs CEO