

Minutes of the Meeting of the MICs Board of Directors
Wednesday, March 29, 2023 – 18h00
Via Zoom (LMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
R	Ben Lefebvre – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
x	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
R	Dave Dymant – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
x	Susan Nelson – Vice-Chair
	Vacant – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
R	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Rick Charlebois – Councillor, Town of Iroquois Falls
x	Sylvie Lavoie-Girard – MICs Chief Human Resource Officer

1.0 Call to Order & Chairs Remarks (P. Dorff)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. She then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (P. Dorff)

The agenda was reviewed.

Motion:

Moved by: S. Nelson

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations

3.1 Trustee Education/Presentations

- The CHRO presented on HR Statistics
- Board members were invited to ask questions
- The CHRO will circulate the presentation after the meeting

4.0 Approval of Minutes (P. Dorff)

- 4.1 Minutes of the MICs Board of Directors meeting held February 22, 2023 were provided for information.

Motion:

Moved by: S. Charron-Lemieux

Seconded by: O. Silverson

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held February 22, 2023 as presented.

Carried.

5.0 Follow-Up Items

5.1 Review of the 2021-2022 Board Work Plan

- The Board Work Plan was reviewed for the month of March.
- The approval of the operating budget is deferred.
- The approval of the HSAAs is deferred.
- The QIP will be presented for approval.
- The LSAAs will be presented for approval.
- The Critical Incidents report is deferred to April.
- Will review the Corporate Scorecard.

6.0 MICs Finance

6.1 January 2023 Operating Statements – G. Waghorn

- The CFO presented the operating statements for all three sites

BMH

- BMH is operating at a deficit of (\$549,857) at end of January 2023
- Total Operating Revenue = \$7,870,240
- Total Operating Expenses = \$8,420,097

AGH

- AGH is operating at a surplus of \$155,313 at end of January 2023
- Total Operating Revenue = \$10,967,320
- Total Operating Expenses = \$10,812,007

SCM

- SCM is operating at a deficit of (\$251,324) at end of January 2023
- Total Operating Revenue = \$5,643,577
- Total Operating Expenses = \$5,894,901

LMH

- LMH is operating at a deficit of (\$732,341) at end of January 2023
- Total Operating Revenue = \$13,938,637
- Total Operating Expenses = \$14,670,978

VM

- VM is operating at a deficit of (\$145,184) at end of January 2023
- Total Operating Revenue = \$2,932,945
- Total Operating Expenses = \$3,078,029
- We are currently preparing for the year-end audit.
- There are no significant changes from last month.
- There could be some adjustments made by the ministry for COVID funding.
- CFO provided an overview of our cash flow status and explained the upcoming challenges we will be encountering in 2023/2024 fiscal year; discussed some options to consider to address our operational and capital issues to ensure adequate cash flow.
- CFO will provide detailed notes for distribution after the meeting.
- Board members were invited to ask questions.

Motion to approve January 2023 Operating Statements

Moved by: S. Charron-Lemieux

Seconded by: A. Zsigmond

Be it resolved,

THAT, the MICs Board of Directors approve the January 2023 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.2 HIRF Capital Report – G. Waghorn

- HIRF capital projects report was provided or information.
- Board members were invited to ask questions.

6.3 One Initiative – G. Waghorn – 6:54pm

- ONE CEO Update presentation was provided for review
- CFO identified that the Project Initiation phase, design phase and Expanse 2.2 Upgrade phase have been completed. We are now currently in the Infrastructure-Building phase.
- Discussed the identified risks that are presenting, breaking them down by stream
- High-risk items were discussed in detail
- System testing is not in line with the projected timeline. Discussed the potential of the go-live date being impacted; The Project Schedule data center build delay has pushed the project back.
- Board members were invited to ask questions.

7.0 Presentations/Reports (P. Dorff)

7.1 Chief Executive Officer Report: (P. Chatelain)

- COVID-19 update:
 - Ministry of Long-Term Care has lifted the long-term care COVID-19testing requirements as of March 31, 2023.
 - We have moved from active to passive screening in our acute care hospitals, but remain the screening and testing process in long-term care. We are still waiting to hear if this practice will continue, as well as the funding, very soon.

- We continue to run and staff three Testing Centres; 2 days per week in Cochrane and in Iroquois Falls, and 1 day in Matheson and have been funded to continue to March 2023, but will be testing within our hospitals in April.
- We received another allocation of prevention and containment funding for our hospitals to the end of March 2023.
- The 96-bed SCM Project is proceeding. The preliminary plans have been submitted and we are still working with Ontario Financing Authority in securing the loan.
- The AGH Passenger Elevator Project is to start in April. Waiting for the new RFP for the AGH Window /Door replacement. The BMH Rosedale Expansion and Window/Door Replacement continues. LMH AHU's 1a&1b and 3a&3b projects approach completion. Awaiting RFPs for LMH Lab and Pharmacy Projects for this month. Contractors are still difficult to obtain, and there are continuing delays in obtaining materials, impacting all projects. We have received approval to carry over our HIRF and ECP grant funding to the 2023-24 fiscal year.
- We have been successful in receiving another \$35K grant from NOHFC for a full-time (one-year) Foundation Coordinator. The position will be posted very soon.
- We presented as a delegation to the BRM council on March 14, 2023, on the need to invest in a primary care physician recruitment package, as Dr. Boettcher will be working part-time beginning in June 2023.
- I attended the Advantage Ontario Lobby Day at Queens Park on March 20, 2023. This included attending Question Period and meeting with a number of MPPs and the Minister of Long-Term Care, Paul Calandra. A special thank you to John Vantohf for personally introducing me at the Ontario Legislature.
- We have confirmed June 10, 2023, as our Board Strategic Planning retreat at the Iroquois Falls Legion.
- OHA Budget report was provided for information; reviewed high-level comments of the report; increase in funding for both hospital sector and long-term care. Funding letters are expected to arrive in June.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (P. Chatelain)

- The CNO provided a report on the following items:
 - Recruitment and retention efforts are ongoing. Have attended 4 recruitment fairs over the past few months. We continue to be reliant on the support of agency nurses.
 - Overall occupancy rates are stable with additional capacity to admit ALC patients.
 - Oncology program is very busy and going well but the pharmacy staff is fragile at this time. Our efforts to recruit a third pharmacy technician and on-site pharmacy technician and on-site pharmacist continue.

8.0 **Medical Staff (Dr. J. Tremblay)**

8.1 Chief of Staff Report:

- Dr. Tremblay provided a verbal update on the following:
 - No new physicians were recruited; Dr. Gray signed on until October 20, 2024.
 - Worker Bee groups are becoming more active.
 - ER departments are stable; the COVID stipend scheduled to end on March 31st has now been extended into the summer.
 - Surgical program at AGH will remain on hold and will be revisited in the fall
 - Dr. Klassen is returning for our LMH surgical program as Dr. Elkeir is leaving.

- Board members were invited to ask questions.

8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting held February 15, 2023, were provided for information.

9.0 **Ontario Health North / MOHLTC Business** (P. Chatelain)

9.1 N/A

10.0 **MICs Quality Committee** (P. Chatelain)

10.1 The minutes of the Quality Committee meeting held January 11, 2023, were provided for information.

10.2 Critical Incidents Report

- Deferred to April

10.3 Corporate Scorecard

- Q3 data was provided in the report and was presented to the Quality Committee meeting earlier this month.
- These are key performance measures that are tied into various agreements or plans.
- Our overall performance for Q3 is very good; only five indicators are underperforming.
- Patient-centred Care, ER Client Satisfaction (ER): AGH (94%), BMH (50%), LMH (85%), Inpatient Client Satisfaction (IP): AGH (100%), BMH (100%), LMH (100%).
- Effective, Medication Reconciliation at Discharge: AGH (80%), BMH (50%), LMH (90%), up from last quarter.

10.4 Approval of 2023-2024 Quality Improvement Plan

- The 2023-2024 QIP was presented for approval.
- Plans are due to be submitted to Ontario Health on April 1st.
- The narrative that was submitted speaks to whether or not we have met our targets.
- Hospitals are legislated under ECFAA (LTC strongly suggested – not submitted past two years).
- Collaboration with various stakeholders (patients/PFAC, staff, leadership team, physicians).
- QIPs are comprised of two sections: 1) Narrative (meant for the public) and 2) Work plan (measures and change ideas). Will also be reporting on our progress for the hospital's plan.
- There are no mandatory indicators in this year's plan; priority indicators are selected for both hospital and long-term care.
- Executive compensation included for hospital plans indicated on the narrative document: two measures for workplace violence.

Motion:

Moved by: S. Nelson

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve the 2023-2024 Quality Improvement Plans for Bingham Memorial Hospital, Anson General Hospital Lady Minto Hospital, Rosedale Center, South Centennial Manor and Villa Minto as presented.

Carried.

11.0 Physician & HR Recruitment (P. Chatelain)11.1 Worker Bee Update

- Meeting with the newly elected mayors and former Worker Bee members is scheduled for next week to determine the status of the committee.
- MICs will continue with physician recruitment.

12.0 Indigenous and French Language Issues (P. Dorff)

12.1 N/A

13.0 Site Business (P. Dorff)13.1 Anson General Hospital:

13.11 SCM Redevelopment Project

- Need to provide the Ministry of Long-Term Care a tender sheet to obtain the loan.
- Fundraising campaign needs to be in place to help meet the minimum repayment plan.
- Not relying on AGH to provide the substantial investment from its reserves.

13.12 Long-Term Care Home Service Accountability Agreement

Motion:

Moved by: A. Zsigmond

Seconded by: F. Morrissette

Be it resolved,

THAT the AGH Board of Directors approve the 2023-2024 the Long-Term Care Service Accountability Extension Agreement for South Centennial Manor as presented.

Carried.

13.2 Lady Minto Hospital:

13.31 Long-Term Care Home Service Accountability Agreement

Motion:

Moved by: S. Nelson

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the LMH Board of Directors approve the 2023-2024 the Long-Term Care Service Accountability Extension Agreement for Villa Minto as presented.

Carried.

14.0 Partnership Business (P. Dorff)14.1 February 2023 Board Effectiveness Survey Results

- 11 out of 15 surveys were submitted.

14.2 March Board Effectiveness Survey

- The survey was emailed to the Board members following the meeting.

15.0 In-Camera

15.1 Motion to go in-camera

Moved by: S. Nelson
 Seconded by: O. Silverson

15.2 Discussion of Medical Staff hospital privileges

15.4 Motion to go out of in-camera

Moved by: O. Silverson
 Seconded by: S. Charron-Lemieux

15.5 Motion to approve hospital privileges

- The Medical Advisory Committee has reviewed their applications and have recommended the approval of their hospital privileges

Moved by: S. Nelson
 Seconded by: A. Zsigmond

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for Dr. Katie Collins, and Dr. Tyler Tabobondung, as locum tenens in the Critical Care/Emergency Department as recommended by the MICs Medical Advisory Committee.

Carried.

16.0 MICs News (P. Dorff)

- March 2023 MICs Newsletter was provided for information.

17.0 Next Meeting Date (P. Dorff)

- Wednesday, April 26, 2023 at 6:00 p.m. (BMH Lead Site) via Zoom

18.0 Upcoming Meeting Dates

- As per agenda.

19.0 Adjournment (P. Dorff)

- There being no further business, the meeting adjourned at 8:00 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO