

**Minutes of the Meeting of the MICs Board of Directors**  
**Wednesday, April 26, 2023 – 18h00**  
**Via Zoom (BMH Lead Site)**

<b>ANSON GENERAL HOSPITAL</b>	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrisette – Treasurer
x	Ben Lefebvre – Municipal Representative
<b>BINGHAM MEMORIAL HOSPITAL</b>	
x	Oswald Silversen – Chair
x	Melissa Laderoute – Vice-Chair
	Vacant – Treasurer
R	Dave Dymont – Municipal Representative
<b>LADY MINTO HOSPITAL</b>	
x	Pat Dorff – Chair
x	Susan Nelson – Vice-Chair 6:14
	Vacant – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
<b>MICs GROUP OF HEALTH SERVICES</b>	
x	Paul Chatelain – MICs Chief Executive Officer
R	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
<b>GUESTS</b>	
x	Tiffany Smith – MICs Executive Assistant ( <i>Recording Secretary</i> )
x	Gail Waghorn – MICs Chief Financial Officer

**1.0 Call to Order & Chairs Remarks (O. Silversen)**

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Algonquin and Cree People of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory.
- 1.2 The chair opened the meeting and welcomed everyone. He then inquired if there were any declarations of conflict of interest. There were none.

**2.0 Approval of Agenda (O. Silversen)**

The agenda was reviewed.

Motion:

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

**THAT** the MICs Board of Directors approve the board agenda as presented.

Carried.

### 3.0 Trustee Education / Presentations

#### 3.1 Trustee Education/Presentations

- N/A

### 4.0 Approval of Minutes (O. Silversen)

- 4.1 Minutes of the MICs Board of Directors meeting held March 29, 2023, were provided for information.

Motion:

Moved by: S. Charron-Lemieux

Seconded by: F. Morrisette

Be it resolved,

**THAT** the MICs Board of Directors approve the minutes of the meeting held March 29, 2023, as presented.

Carried.

### 5.0 Follow-Up Items

#### 5.1 Review of the 2023-2024 Board Work Plan

- The Board Work Plan was reviewed for the month of April.
- The CEO and Chief of Staff performance appraisals are in progress
- We will be presenting the insurance renewal tonight
- Risk Management report will be reviewed tonight; motion to approve Cyber insurance
- All items are being presented today except for the Hospital Improvement Plan as, it will be deferred

### 6.0 MICs Finance

#### 6.1 Cash flow, Investments, Liability Update – G. Waghorn

- Currently in the audit period, focusing on year-end and the reconciliation of the funding pools and making any necessary adjustments that will impact the audited statements to reduce the payables back to the ministry for the funding that was received.
- The CFO provided an update on the cash flow; remains the same as last month, uncertain what future projections will look like at this time.
- Projected 2023/2024 Capital Budget will be reviewed this Friday at Executive and will go to the May Board meeting for approval.
- The February investment statement was provided for information.
- Adjustments are being made in the audit file for the year-end activity. This will be reported at the May Board meeting.
- Board motion approved the use of a loan in 2001. Need to provide new financial statements and new HSAA agreements to retain the ability to access the loan. progress and need to have in place to access the line
- Will be looking at ways to reduce the capital budget without impacting our ability to provide services and how to balance operating budgets that will feed into the HSAA

process that will govern our long-term sustainability

- Board members were invited to ask questions.

6.2 HAPS/HSSA Update – G. Waghorn/P. Chatelain

- The CEO provided an update on the HAPS/HSSA agreements for all three hospitals
- Balanced budget waiver is under review and will not be signing the agreements.
- More information will be available at the May Board meeting
- We need to develop a Performance Improvement Plan in September

6.3 Capital Infrastructure Update – G. Waghorn

- The CFO provided the Capital Infrastructure Report for review.
- Projects are starting to be completed and are being removed from the board
- Board Members were invited to ask questions

**7.0 Presentations/Reports (O. Silverson)**

7.1 Chief Executive Officer Report: (P. Chatelain)

- The report was provided for information.
- COVID-19 update:
  - We have moved from active to passive screening in our acute care hospitals and our LTC homes. We will continue with masking until we hear otherwise from the Ministry of Health and Long-Term Care.
  - We continue to run and staff COVID-19 testing in-house.
- The AGH Passenger Elevator Project has begun. Waiting for the new RFP for the AGH Window /Door replacement. The BMH Rosedale Expansion and Window/Door Replacement continues with no issues. The new Ultrasound renovation project began this week at BMH. LMH AHU's 1a&1b and 3a&3b projects approach completion. Awaiting RFP's for LMH Lab and Pharmacy Projects for this month. Contractors are still difficult to obtain and there are continuing delays in obtaining materials, which impacts all projects. We have received approval to carry over our HIRF and ECP grant funding to the 2023-24 fiscal year.
- I attended the Advantage Ontario Convention last week. It was great to be in person taking in the educational sessions as well as the networking.
- We have confirmed June 10, 2023, as our Board Strategic Planning retreat at the Iroquois Falls Legion.
  - Discussed the redevelopment of the manor; planning an open forum once the audited financial statements are received; many of the other LTC homes in the province will not be able to redevelop due to the high cost of materials and lack of subsidy from the ministry
  - The CEO thanked our volunteers/Board Members for their dedication
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO reported on the following items:
- Nursing recruitment efforts are ongoing; Recruitment Fairs have generated some interest and we have been successful in recruiting a few new hires. We currently have eight Agency nurses providing supports to the MICs Group of Health Services.
- Overall occupancy for MICs is ranging around 50-60% across MICs ER activity has slightly increased at all sites from last month.

- Pharmacist has returned to MICs in a hybrid capacity; will be on-site as required. We are still recruiting for a pharmacy technician, have put out a letter of interest for RPN's.
- Meditech Expanse: Teams and working groups continue to meet regularly. Testing and training timelines are delayed until later this summer/early fall. Go-live date may be delayed.
- Accreditation Evidence sent on March 6, 2023, was accepted by Accreditation Canada. Teams are now working on addressing the remaining three unmet criteria which are due September 6, 2023.
- Board members were invited to ask questions.

## **8.0 Medical Staff (Dr. J. Tremblay)**

### **8.1 Chief of Staff Report:**

- Dr. Tremblay provided a verbal update on the following:
  - No new changes to local physician numbers
  - New physician started at LMH on April first, has been a smooth transition
  - The last recruitment fair the CHRO attended had more traffic, a few residents are interested in doing electives
  - No new visiting specialists; discussion is ongoing
  - Credentialing committee will meet in May to review re-appointments
  - ERs are stable across all sites with Locum coverage
  - Hoping to hear within the next few weeks that the physician stipend will be extended
  - ER physician starting the last week of August
  - POCT testing went live at LMH on April 1, 2023, and has been going well.
  - Masking policy will be reviewed on Monday.
- Board members were invited to ask questions.

### **8.2 Medical Advisory Committee Minutes**

- Minutes of the MAC meetings held March 22, 2023, were provided for information.

## **9.0 Ontario Health North / MOHLTC Business (P. Chatelain)**

### **9.1 N/A**

## **10.0 MICs Quality Committee (I. Boucher)**

### **10.1 Critical Incident Aggregate Reports**

- The report was provided for information, one for acute and one for long-term care.
- No critical incidents for Q2 and Q3 in 2022/2023 in acute care.
- A total of 13 critical incidents were reported in long-term care for Q2 and Q3.
- Board Members were invited to ask questions.

### **10.2 Integrated Risk Management Plan**

- The report was provided for information
- The report is up for renewal; will be reviewed and updated next week
- Infection control as it is still relevant due to the pandemic, information management and ongoing risk of cyber security were added to the policy this year
- Migrated to a new insurance provider – HIROC which will provide us with the ability to monitor this plan through their platform; could not participate in this before as we were not fully integrated in HIROC. This will be discussed further at Executive.

**10.3 Risk Management Report**

- Discussed the MICs Aggregate Insurance Claims report; HIROC provides a report of all of the claims that remain open.
- Board Members were invited to ask questions.

**10.4 Approval of HIROC Stand Alone Cyber Insurance**

- The HIROC Cyber Insurance renewal was included in the agenda and the agreement was available in the board files on SharePoint for the board's review.
- Property and Liability Insurance are due July 1, 2023
- Board members were invited to ask questions.

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

**THAT** the MICs Board of Directors approve the HIROC Stand Alone Cyber Insurance Renewal in the amount of \$32,000 for 2023-2024 as presented.

Carried.

**11.0 Physician & HR Recruitment****11.1 Worker Bees Update – P. Chatelain**

- The Worker Bees had a meeting on April 6<sup>th</sup> to discuss the direction of where the committee will go; the next meeting is in Iroquois Falls on May 2<sup>nd</sup> to get the communities to come together and focus on physician recruitment.

**12.0 Indigenous and French Language Issues**

12.1 N/A

**13.0 Site Business (O. Silverson)****13.1 Anson General Hospital:****13.11 SCM Redevelopment Project Update**

- The land has finally been transferred to Anson General Hospital.
- The 96-bed SCM Project is proceeding. The preliminary plans have been submitted and we are still working with Ontario Financing Authority in securing the loan.
- Need to develop a fundraising development committee and a fundraising campaign.

**13.12 Approval of two high school bursaries – Chair**

Moved by: A. Zsigmond

Seconded by: B. Lefebvre

Be it resolved,

**THAT** the AGH Board of Directors approve one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Iroquois Falls and surrounding area going into the health sciences as presented.

Carried.

**13.2 Bingham Memorial Hospital:****13.21 Approval of two high school bursaries – Chair**

Moved by: S. Nelson

Seconded by: O. Silversen

Be it resolved,

**THAT** the BMH Board of Directors approve one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Black River-Matheson going into the health sciences as presented.

Carried.

**13.3 Lady Minto Hospital:****13.31 Approval of two high school bursaries – Chair**

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

**THAT** the LMH Board of Directors approve one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Cochrane going into the health sciences as presented.

Carried.

**13.32 Approval of emergency purchase of the mini iSed ESR Analyzer – P. Chatelain**

- Deferred, item will be added to the capital budget for approval

**14.0 Partnership Business (O. Silversen)****14.1 March 2022 Board Effectiveness Survey Results**

- 7 out of 15 surveys were submitted.

**14.2 April Board Effectiveness Survey**

- The survey was emailed to the Board members following the meeting.

**15.0 In Camera****15.1 Motion to go in camera**

Moved by: P. Dorff

Seconded by: S. Nelson

**15.2 Discussion of physician privileges****15.3 SEIU Re-opener Agreement/ONA Local negotiations****15.4 Motion to come out of in-camera**

Moved by: B. Lefebvre

Seconded by: P. Dorff

**15.5 Approval of Physician Privileges**

Moved by: B. Lefebvre

Seconded by: A. Zsigmond

Be it resolved,

**THAT** the MICs Board of Directors approve the appointment of ELDP physician, Dr. Mahmoud Hamzi and Dr. Abmimbola Olajide as locum tenens in the Critical Care/Emergency Department as recommended by the MICs Medical Advisory Committee

Carried.

**15.6 Motion to approve the SEIU Re-opener**

Moved by: S. Charron-Lemieux

Seconded by: P. Dorff

Be it resolved,

**THAT**, the MICs Board of Directors approve the ratification of the SEIU agreement for 2022-2024 as presented.

Carried.

**15.7 Motion to approve the ONA Local Negotiations**

Moved by: F. Morrissette

Seconded by: S. Nelson

Be it resolved,

**THAT**, the MICs Board of Directors approve the ratification of the ONA Local Negotiations agreement for 2022-2024 as presented.

Carried.

**15.9 MICs News (O. Silverson)**

- April MICs Newsletter was provided for information.

**15.0 Next Meeting Date (O. Silverson)**

- Wednesday, May 24, 2023 at 6:00 p.m. (AGH Lead Site) via Zoom or Boardroom

**16.0 Upcoming Meeting Dates**

- As per agenda.

**17.0 Adjournment (O. Silverson)**

- There being no further business, the meeting adjourned at 7:57 p.m.

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CHAIR, Lady Minto Hospital

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SECRETARY, MICs CEO