

Minutes of the Meeting of the MICs Board of Directors
Wednesday, October 25, 2023 – 18h00
Via Zoom (BMH Lead Site)

BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
x	Melissa Laderoute – Vice-Chair
x	Vacant – Treasurer
	Dave Dymont – Municipal Representative
ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrisette – Treasurer
x	Ben Lefebvre – Municipal Representative
LADY MINTO HOSPITAL	
x	Patricia Dorff – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer and Long-Term Care Administrator
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
R	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Derek Archibald – LMH Board Applicant
X	Christina Jessup – BMH Board Applicant

1.0 Call to Order & Chairs Remarks (D. Delaurier)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algongquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou Nation, located in Treaty 9 Territory. Miigwetch to all indigenous and Métis partners for sharing their land with us.
- 1.2 The chair opened the meeting and welcomed everyone. The chair then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (D. Delaurier)

The agenda was reviewed.

Motion:

Moved by: A. Zsigmond

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as presented.

Carried.

3.0 Trustee Education / Presentations (CEO)**3.1 IT Presentation – SharePoint Access (BIT)**

- Berzell Integrated Technology (BIT) presented on accessing SharePoint, Outlook- and Microsoft Teams. Multifactor Authentication (MFA) is required for additional security. We are moving away for using Zoom and moving into using MS Teams. He then opened the floor for questions.
- BIT will provide a cheat sheet on accessing SharePoint.

3.2 Wave 2 Implementation Project Update (CEO)

- CEO and provided an overview of the One Initiative Executive Forum pre-read and Survey Package, Beyond Wave 2: Planning and Prioritization.

3.3 ONE Newsletter (CEO/CNO)

- Review of the ONE Initiative monthly newsletter created by internal staff for October 2023.
- CNO provided more information on testing and training schedules; Next week we start ten scripts for integrated testing to ensure the program responds the way we expect it to. Parallel testing starts at the end of November/December to ensure the system is acting as it should when transferring information from the old Meditech to the new Meditech system and that it will flow to the proper modules as expected.
- Plan to stay on target with the go live date.
- Members of the Board were invited to ask questions.

4.0 Approval of Minutes (D. Delaurier)**4.1 Minutes of the MICs Board of Directors meeting held September 27, 2023, were provided for information.**

Amend: total operating expenses for LMH to \$(6,573,776)

Motion:

Moved by: B. Lefebvre

Seconded by: F. Morrissette

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held September 27, 2023, as amended.

Carried.

5.0 Follow-Up Items (CEO)

5.1 Review of the 2023-2024 Board Work Plan

- The 2023-24 Board Work Plan was reviewed for the month of October.
- CFO will speak to HIRF Capital projects.
- CEO will provide an update on our strategic planning and performance measures for Q1.
- Orientation sessions will be scheduled for November.
- The Credentialing 101 education session was moved to November.

6.0 MICs Finance – (CFO)

6.1 Cash Flow update

- CFO discussed the current situation in the investment portfolio.
- Operating bank account is demonstrating financial struggle; One time cash flow advance from the ministry has provided some relief.
- We can account to have the one time funding for bill 124 in Q4, however we are required to start repayment of the cash advance starting in January.
- Cash deficit will continue to grow as our operating costs exceed our operating revenue.

6.2 August 2023 Operating Statements

- The operating statements were provided for information.

BMH:

- In an operating deficit of \$(730,833) at the end of August
- Total operating revenue: \$3,909,867
- Total operating expenses: \$4,640,701

AGH:

- In a deficit position of \$(322,399)
- Total operating revenue: \$5,559,330
- Total operating expenses: \$5,881,729

SCM:

- In an operating surplus position of \$22,813
- Total operating revenue: \$3,185,953
- Total operating expenses: \$3,163,139

LMH:

- In an operating deficit of \$(1,256,962)
- Total operating revenue: \$7,287,099
- Total operating expenses: \$8,544,061

VM:

- In an operating deficit of \$(93,304)
- Total Revenue: \$1,518,417
- Total Operating Expenses: \$1,611,720

- Board Members were invited to ask questions.

Motion to approve August 2023 Operating Statements

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT, the MICs Board of Directors approve the August 2023 Operational Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.3 Capital Infrastructure Update (CFO)

- The CFO provided an update on the current Capital Report.
- Challenging times have put projects on hold but will be proceeding with the pharmacy oncology upgrade to ensure compliance with the standards is met.
- LMH ER department and kitchen renovations need to be addressed next.
- Board members were invited to ask questions.

7.0 Presentations/Reports (D. Delaurier)

7.1 Chief Executive Officer Report (CEO)

- The CEO provided updates on the following information:
 - We still have not received any Bill 124 arbitration wage increase funding for ONA, SEIU or OPSEU. The salary retro survey is due in November.
 - The SCM Redevelopment project is finalizing the working drawings. We are waiting for any new funding announcements for the Construction Funding Subsidy.
 - The AGH Automatic Transfer Switch continues. BMH Rosedale Expansion and the Window/Door project are near completion.
 - The LMH Lab project is on hold and the Pharmacy Upgrade continues. The following projects are in progress at LMH; Replacement of Flooring, Door Fob/Alarm System, Cabinet Unit Heaters Replacement and Parking Lot Lighting (receptacles).
 - The HIRF Interim reports were submitted and the ECP funding applications are due today.
 - The Minister of Long Term Care, Stan Cho, visited Rosedale Centre on October 13, 2023. He was very engaging with the residents. They thoroughly enjoyed the visit and were proud to show him their home and express a bit about themselves. He had positive feedback for our unit as he could feel the love and pride in our work.
 - The annual Moose FM Radiothon is scheduled for Friday, December 1st, 2023. The proceeds will go towards the purchase of three portable ultrasound machines
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (CNO)

- Hospital activity has been trending at 50%; ALC has vacancies as well. Suspect occupancy will increase with the respiratory season in the fall.
- 15% of ER visits from Oct. 1 to now, are related to a form of respiratory illness.
- CNO reported we have no outbreaks at this time and that vaccination clinics are running until November 3, 2023.
- HSN is experiencing pressures with capacity; high volumes of inpatients with patients waiting in Emergency for a bed and have asked us to only be sending life/limb cases; we have offered to accommodate some inpatients to provide them with some relief.
- Agency nurses continue to provide supports to us but we were able to renegotiate the

contract that has lower rates. We will see the impact on the next set of invoices.

- CNO reviewed the Q1 report on ER Department Canadian Triage and Acuity Scale.
- Q1 data provided on wait times and length of stay in our Emergency departments with comparison to the provincial targets.
- Increase of 378 visits between BMH and AGH; LMH has a slight decrease.
- Ontario Health/Ministry of Health's P4R Funding Program offers funds to support changes to help achieve the goal to reduce the length of stay in our ER department. Patients will have access to quality services and an improved patient experience. This will also help to ensure we do not have to close the ER departments. An action plan needs to be developed, describing how we would utilize the dollars to improve the flow in our ER departments. Next steps would be to submit a readiness assessment which include certain requirement that need to be met.
- Board Members were invited to ask questions.

8.0 Medical Staff (MICs Chief of Staff)

8.1 Chief of Staff Report

- MICs Chief of Staff provided a verbal update on the following:
 - CHRO is attending a recruitment Fair at Ottawa U. Attending these fairs has proven successful as we have had a few Medical Residents which has created a domino effect. We all need to do our part to ensure we contribute to a positive experience for the Residents.
 - ER's are stable with the use of EDLP (AGH); having Dr. Fontaine has permitted time for other physicians to take time off.
 - Vaccination clinics for both COVID and Influenza are running; both vaccines can be administered on the same day.
 - ER departments are seeing 10% to 15% more of respiratory infections; recommending that masks should be worn to increase protection.
 - We are seeing temporary departmental closures throughout Northern Ontario; HSN has communicated their pressures and we have offered to accept 2-3 patients to provide some relief so they may accept more severe patients.
 - LMH lab staffing has been challenging and are grateful for the implementation of POCT (point of care testing) that brings relief to the lab department and provides after hours services for patients.

8.2 Medical Advisory Committee Minutes:

- Minutes of the MAC meeting on September 27, 2023 were provided for information.
- Board Members were invited to ask questions.

9.0 Ontario Health North / MOHLTC Business (CEO)

9.1 2023/2024 and 2024/2025 Service Accountability Agreements

- The CEO reviewed the letter received from Ontario Health (OH) that outlines the plan to move forward focusing on the same priorities as articulated through the 2023/24 SAAs. OH will continue to work with us through the extension into 2024/25 to understand our financial position while supporting us in meeting our performance requirements and making improvements to performance expectations.
- Board Members were invited to ask questions.

10.0 MICs Quality Committee (CNO)

10.1 MICs Quality Committee Meeting

- N/A

11.0 Physician & HR Recruitment (CEO)**11.1 Worker Bees Update**

- No update at this time.

11.2 Physician Recruitment Packages

- The physician recruitment packages MICs has prepared was shared for information. These pamphlets are handed out at recruitment fairs.
- Since April 2015 AGH has expensed approximately \$471,000 on physician recruitment/retention (incentive packages, signing bonuses, housing, locum travel). This works out to about \$60,000. LMH would be slightly less. Virtual recruitment fairs have reduced costs as travel is not required.
- Board Members were invited to ask questions.

12.0 Indigenous and French Language Issues (CEO)**12.1 N/A****13.0 Site Business (D. Delaurier)****13.1 Anson General Hospital:****13.11 SCM Redevelopment Project**

- Discussion of meeting with CAO of DSSAB to seek funding.

13.2 Bingham Memorial Hospital:**13.21 N/A****13.3 Lady Minto Hospital:****13.31 LMH Endowment Fund**

Motion:

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the LMH Board of Directors approve the transfer of the Arctic Bathing Club donation of \$87,432.54 into an RBC Exchange Traded Fund ZWB on the Toronto Stock Exchange, per the restrictions established by the donor as amended.

14.0 Partnership Business (D. Delaurier)**14.1 September 2023 Board Effectiveness Survey Results**

- Nine out of 15 surveys were submitted.

14.2 October Board Effectiveness Survey

- The survey was emailed to the Board Members following the meeting.

14.3 Strategic Planning Update (CEO)

- Will bring the new Strategic Goals and Performance Measures to the Strategic Planning Committee Meeting in February.

14.4 Board Application (CEO)

- Vacant positions:
 - BMH – Treasurer
 - LMH – Vice Chair
 - LMH – Treasurer
- We received one application for Bingham Memorial Hospital

- Christina Jessup submitted an application.
- We received one application for Lady Minto Hospital
 - Derek Archibald submitted an application
 - There is still a vacant position in Cochrane; Susan Nelson has resigned.
- Both applicants have attended an interview with our Board Chairs/Interview Panel.

Motion:

Moved by: B Lefebvre

Seconded by: O. Silverson

Be it resolved,

THAT the following be elected by acclamation to the MICs Board of Directors:

Christina Jessup be elected to the BMH Board of Directors for a three-year term; Derek Archibald be elected to the LMH Board of Directors for a three-year term as recommended by the BMH and LMH Board of Directors interview panel

15.0 In Camera

15.1 Motion to go in camera

Moved by: A. Zsigmond

Seconded by: F. Morrisette

15.2 New Physician Hospital Privileges

- Applications were reviewed

15.3 Operating Budget Operating Plans

15.4 Motion to go out of in-camera

Moved by: A. Zsigmond

Seconded by: P. Dorff

15.5 Approval of Hospital Privileges

Motion to approve hospital privileges for Dr. Jacob Pace and Dr. Miguel Proulx, as locum tenens in the Critical Care/Emergency Department, as recommended by the Medical Advisory Committee.

Moved by: S. Charron-Lemieux

Seconded by: B. Lefebvre

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for Dr. Jacob Pace and Dr. Miguel Proulx, as locum tenens in the Critical Care/Emergency Department as recommended by the Medical Advisory Committee

Carried.

16.0 MICs News (D. Delaurier)

- The October 2023 MICs Newsletter was provided for information.

17.0 Next Meeting Date (D. Delaurier)

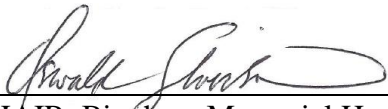
- Wednesday, November 22, 2023, at 6:00 p.m. (LMH Lead Site) via zoom

18.0 Upcoming Meeting Dates

- As per agenda

19.0 Adjournment (D. Delaurier)

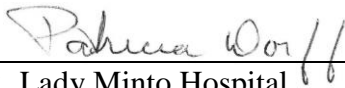
- There being no further business, the meeting adjourned at 8:59 p.m.



CHAIR, Bingham Memorial Hospital



CHAIR, Anson General Hospital



CHAIR, Lady Minto Hospital



SECRETARY, MICs CEO